

## **AGENDA**

### **BOARD OF MAYOR AND ALDERMEN**

**July 20, 2004**

**7:30 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation of certificates in recognition of the "Spring 2004" Photo Contest winners.
4. Presentation by representatives of Members First Credit Union.
5. Presentation by representatives of Gilbane regarding the World War II Memorial.

### **CONSENT AGENDA**

6. Mayor Baines advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

### **Ratify and Confirm Polls Conducted**

- A. June 17, 2004...approving a request authorizing the City Solicitor to retain Atty. Nixon and his firm as outside counsel regarding challenging of the State Funding Law on Education. (Aldermen Roy, Gatsas, Sysyn, Osborne, Porter, O'Neil, Lopez, Shea, DeVries, Garrity, Smith and Forest voted yea and Aldermen Guinta and Thibault unavailable.)

- B. June 18, 2004...unanimous approval of request regarding CIP Project Extensions.
- C. July 12 & 13...approving the placement of a referendum question on the September 14, 2004 Primary ballot as follows:
  - “A contributory retirement plan for city employees was adopted by the voters of Manchester at the November 1973 election. The plan became effective in January 1974, and now, benefit improvements are requested. Are you in favor of the passage of an act of the General Court of 2004, amending section 12 of the city of Manchester employees contributory retirement system to provide for an optional retirement annuity benefit?”(Aldermen Roy, Gatsas, Sysyn, Osborne, Porter, Shea, DeVries, Garrity, Smith, Thibault, Forest, Lopez and O’Neil voted yea. Alderman Guinta unavailable.)

#### **Accept BMA Minutes**

- D. Minutes of meetings held on March 30, 2004; April 6, 2004 (two meetings); April 19, 2004; April 20, 2004 (two meetings); May 4, 2004 (two meetings); May 18, 2004; May 24, 2004, May 25, 2004; June 1, 2004 (two meetings); June 2, 2004; June 8, 2004, and June 21, 2004.  
(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)

#### **Approve under supervision of the Department of Highways**

- E. PSNH Pole Petition #11-999 located on Lodge Street;  
PSNH Pole Petition #11-1000 located on Tarrytown Road; and  
PSNH Pole Petition #12-182 located on Front Street.

#### **Informational – to be Received and Filed**

- F. Communication from Deputy City Solicitor Arnold submitting a copy of the decision rendered regarding the Riverfront arbitration.
- G. Communication from City Clerk Leo Bernier expressing his gratitude to the Board for the wonderful fruit arrangement sent to him during his recent absence.

- H. Communication from Frank Thomas, Public Works Director, advising that all matching City funds for the 50/50 Sidewalk Program have been committed for FY2005.
- I. Communication from Tom Bowen, Water Works Director, submitting the Manchester Water Works' Independent Auditor's Report for calendar year 2003.  
(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)
- J. Minutes of the Mayor's Utility Coordinating Committee meetings held on May 19 and June 16, 2004.  
(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)
- K. Minutes of MTA Commission meeting held on May 25, 2004 and the Financial and Ridership Reports for the month of May 2004.  
(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)
- L. Communications from Comcast advising of programming changes concerning premium services standardized pricing.
- M. Communication from Ms. Collett Hill notifying the Board of the excellent service she received from Mr. Thomas Brolin of the Manchester Water Works.

**Accept Funds and Remand for the Purpose Intended**

- N. Communication from the Public Works Director requesting acceptance of funds in the amount of \$25,000 from Construction Planning & Management of Salem, NH (owners of Washington Park Estates) for the purpose of resurfacing Country Club Drive.

## **REFERRALS TO COMMITTEES**

### **COMMITTEE ON BILLS ON SECOND READING**

*(Note: being referred for ordinance preparation and technical review.)*

- O.** Communication from Georgie Reagan, Chair of the Art Commission, requesting the name of the Commission be officially changed to the Arts Commission.

### **COMMITTEE ON FINANCE**

#### **P. Bond Resolutions:**

“Authorizing, Bonds, Notes or Lease Purchases in the amount of One Million Six Hundred Thousand Dollars (\$1,600,000) for the 2005 CIP 411305, South Main Street Fire Station Rehabilitation Project.”

“Authorizing, Bonds, Notes or Lease Purchases in the amount of Two Million Four Hundred and Ten Thousand Dollars (\$2,410,000) for the 2005 CIP 510005, Park Facilities Improvement Program.”

“Authorizing, Bonds, Notes or Lease Purchases in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) for the 2005 CIP 710005, Major Fleet Upgrades Project.”

“Authorizing, Bonds, Notes or Lease Purchases in the amount of One Million Seven Hundred and Ten Thousand Dollars (\$1,710,000) For the 2005 CIP 710205, Public Works Infrastructure Project.”

“Authorizing, Bonds, Notes or Lease Purchases in the amount of Two Hundred Eighty Thousand Dollars (\$280,000) for the 2005 CIP 710905, Parking & Traffic Improvements Project.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Six Million Eighty Thousand Dollars (\$6,080,000) for the 2005 CIP 711105, CSO-Phase 1 (Bremer Street) Project.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2005 CIP 711205, Replace Sludge Dewatering Equipment Project.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2005 CIP 711405, WSPS – Roof/HVAC/Piping Project.”

“Authorizing, Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2005 CIP 811305, Revaluation Update Project.”

“Authorizing, Bonds, Notes or Lease Purchases in the amount of Four Million Four Hundred Forty Thousand Dollars (\$4,440,000) for the 2005 CIP 811405, Building Improvements Project.”

“Authorizing, Bonds, Notes or Lease Purchases in the amount of One Million Six Hundred Ninety Thousand Dollars (\$1,690,000) for the 2005 CIP 811505, Information/Public Safety Upgrades Project.”

**Q. Resolutions:**

“Amending the FY 2001 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Five Thousand Nine Hundred Seventeen Dollars and Eighty One Cents (\$255,917.81) for the FY2001 CIP 840001 MCTV-PEG Access Grant Project.”

“Authorizing the Finance Officer to effect a transfer of Seventy Five Thousand Seven Hundred Seventy Four Dollars and Eighty Seven Cents (\$75,774.87) for the 2002 CIP 714302, Bridge Rehabilitation Project.”

“Amending the FY 2002 & 2003 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Seventy Five Thousand Seven Hundred Seventy Four Dollars and Eighty Seven Cents (\$75,774.87) for the FY2002 CIP 714302 Bridge Rehabilitation Project.”

“Amending the FY2003 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Five Hundred Thirty Six Dollars (\$30,536) for FY2003 CIP 610403 Downtown Municipal Infrastructure Project.”

“Amending the 2004 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Five Thousand Two Dollars (\$45,002) for 2004 CIP 410704 Streetsweeper.”

“Amending the FY2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Thousand Dollars (\$100,000) for FY2004 CIP 612304 MNHS Homebuyer Assistance Program.”

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000) for FY2004 CIP 713204 Public Works ROW Improvement Project.”

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Twelve Thousand Ten Dollars (\$112,010) for the 2005 CIP 214005 Wrap For Youth Resiliency Project.”

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Forty Two Thousand Nine Hundred Sixty Four Dollars (\$242,964) for the 2005 CIP 410005 Comprehensive Wellness Matching Grant Program.”

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Fourteen Thousand Nine Hundred Ninety Three Dollars (\$14,993.00) for FY2005 CIP 411405 Project Safe Neighborhoods Program.”

“Amending the FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for FY2005 CIP 610105 Second Street Mill Project.”

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the 2005 CIP 710205 Public Works Infrastructure Program.”

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Sixteen Thousand Dollars (\$16,000.00) for the 2005 CIP 811605 Valley Cemetery Improvement Project.”

“Authorizing the Finance Officer to Make Certain Budgetary Closings for the Year 2004.”

## **REPORTS OF COMMITTEES**

### **COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS**

- R.** Recommending that the Water Works and EPD Departments implement a system to accept electronic payments as outlined in the presentation by the Finance Department (enclosed herein), and that a \$3 convenience fee be charged for this service.

### **COMMITTEE ON BILLS ON SECOND READING**

- S.** Recommending that Ordinances:

“Amending Chapter 130: General Offenses of the Code of Ordinances of the City of Manchester by repealing Section 130.10 Tattooing in its entirety.”

“Amending the Zoning Ordinance of the City of Manchester to include a new use group category for Tattoo Parlors, inserting changes to Table 5.10, adding supplementary regulations for tattoo parlors, and providing for location restrictions so as to prohibit such parlors within 800 feet from each other and not less than 500 feet from certain uses and districts.”

“Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by adding an additional area to Residential Parking Permit Zone #1.”

ought to pass.

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA,  
A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE  
APPROVED.**

7. Communication from Andre Verville submitting his resignation as a member of the Zoning Board of Adjustment effective immediately.  
**Ladies and Gentlemen, what is your pleasure?**
8. Communication from the Planning Department nominating Mr. Ray Clement to continue to serve as a representative to the Southern NH Planning Commission, term to expire on June 30, 2008.  
**Ladies and Gentlemen, what is your pleasure?**
9. Nominations to be presented by Mayor Baines, if available.
10. Report(s) of the Committee on Community Improvement, if available.  
**Ladies and Gentlemen, what is your pleasure?**
11. Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
12. Mayor Baines calls the meeting back to order.



**OTHER BUSINESS**

13. Report(s) of the Committee on Finance, if available.  
**Ladies and Gentlemen, what is your pleasure?**

14. Ordinances: (A motion is in order to read by titles only.)

“Amending Chapter 130: General Offenses of the Code of Ordinances of the City of Manchester by repealing Section 130.10 Tattooing in its entirety.”

“Amending the Zoning Ordinance of the City of Manchester to include a new use group category for Tattoo Parlors, inserting changes to Table 5.10, adding supplementary regulations for tattoo parlors, and providing for location restrictions so as to prohibit such parlors within 800 feet from each other and not less than 500 feet from certain uses and districts.”

“Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by adding an additional area to Residential Parking Permit Zone #1.”

**These Ordinances having had their second reading by titles only, the question is on passing same to be Enrolled.**

15. Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Committee on Accounts, Enrollment and Revenue Administration to meet.
16. Mayor Baines calls the meeting back to order.
17. Report of the Committee on Accounts, Enrollment and Revenue Administration, if available.  
**Ladies and Gentlemen, what is your pleasure?**

18. Communication from Alderman Osborne asking the Board to request the Committee on CIP to look at the possibility of earmarking \$300,000 each year over and above the \$550,000 for resurfacing streets and an additional \$200,000 annually for sidewalks where needed.

*(Note: communication from Public Works Director supporting Alderman Osborne's proposal and consideration by the Board of same also enclosed.)*

**Ladies and Gentlemen, what is your pleasure?**

19. Communication from Alderman Garrity requesting that two areas in Brown-Mitchell-Brown Park be named as follows:

Peter Burkush Ballfield  
Robert J. Pariseau Playground  
at

Brown-Mitchell Park

in honor of these two gentlemen who have devoted a number of years of service to the City.

**Ladies and Gentlemen, what is your pleasure?**

20. Communication from Ron Ludwig, Director of Parks, Recreation & Cemetery, requesting authorization to proceed with the FY2005 CIP 510005 Parks Facilities Improvement Program so that playground equipment can be ordered for the Brown-Mitchell Playground project at this time.

**Ladies and Gentlemen, what is your pleasure?**

21. Communication from William Jabjiniak, Destination Manchester Coordinator, requesting approval to transfer Community Development Finance Authority (CDFA) funds originally allocated for Phase III of the Riverwalk Development plan to the "Hands Across the Merrimack" pedestrian bridge.

**Ladies and Gentlemen, what is your pleasure?**

22. Communication from Attorney Daniel Muller, Jr., submitting two proposed changes to the Lease of the McNinch Art Gallery between the City and the Manchester Artists' Association, as enclosed.

**Ladies and Gentlemen, what is your pleasure?**

23. Communication from Frank Thomas, Public Works Director, requesting authorization to accept State funds and execute any related documents for the Household Hazardous Waste Collection Project to be held on Saturday, October 9, 2004.  
**A motion is in order to accept the funds, remand for the purpose intended, and authorize the Public Works Director to execute any documents necessary to carry out the project.**
24. Communication from Kevin Sheppard, Deputy Public Works Director, advising that the Highway Commission has approved a request to rename Manhattan Lane from Auburn Street northerly to Cedar Street to *Harry Theo Lane*, effective August 1, 2004 unless otherwise directed by the Board.  
**Ladies and Gentlemen, what is your pleasure?**
25. Communication from Ward 3 Selectmen requesting the relocation of the polling location from the Carol M. Rines Center Art Gallery to the Carol M. Rines Center Conference Room located in the lower level in order to meet State and Federal ADA guidelines.  
**Ladies and Gentlemen, what is your pleasure?**
26. Communication from Ward 9 Selectmen requesting the relocation of the polling location from Blessed Sacrament Church at 14 Elm Street to the Bishop Leo E. O'Neil Youth Center at 30 So. Elm Street in order to meet State and Federal ADA guidelines.  
**Ladies and Gentlemen, what is your pleasure?**
27. Warrant to be committed to the Tax Collector for collection under the Hand and Seal of the Board of Mayor and Aldermen for the collection of sewer charges.  
*(Note: amount to be presented at meeting.)*  
**Ladies and Gentlemen, what is your pleasure?**

28. Ordinance submitted in conjunction with a poll conducted on June 17, 2004 relative to a request authorizing the City Solicitor to retain Atty. Nixon and his firm as outside counsel regarding challenging of the State Funding Law on Education.

**A motion is in order to suspend the rules and place this Ordinance on its final reading by title only at this time without referral to the Committees on Bills on Second Reading or Accounts, Enrollment and Revenue Administration.**

*Following suspension of the rules*

Ordinance: **(A motion is in order to read by title only.)**

“Establishing a special purchase procedure relating to the legal challenge to the Education Funding Law.”

**This Ordinance having had its final presentation, the question is on passing same to be Ordained.**

29. Ordinances: **(A motion is in order to read by titles only.)**

“Amending Chapter 130: General Offenses of the Code of Ordinances of the City of Manchester by repealing Section 130.10 Tattooing in its entirety.”

“Amending the Zoning Ordinance of the City of Manchester to include a new use group category for Tattoo Parlors, inserting changes to Table 5.10, adding supplementary regulations for tattoo parlors, and providing for location restrictions so as to prohibit such parlors within 800 feet from each other and not less than 500 feet from certain uses and districts.”

“Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by adding an additional area to Residential Parking Permit Zone #1.”

**These Ordinances having had their third and final reading by titles only, the question is on passing same to be Ordained.**

**30. Resolutions: (A motion is in order to read by titles only.)**

“Amending the FY 2001 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Five Thousand Nine Hundred Seventeen Dollars and Eighty One Cents (\$255,917.81) for the FY2001 CIP 840001 MCTV-PEG Access Grant Project.”

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“Authorizing the Finance Officer to Make Certain Budgetary Closings for the Year 2004.”

**A motion is in order that the Resolutions pass and be enrolled.**

### **31. NEW BUSINESS**

- a) Communications
- b) Aldermen

32. Communication from the Chief Negotiator requesting to meet with the Board for a negotiation strategy session.  
**A motion is in order to recess the meeting to meet with the Chief Negotiator.**
33. Mayor Baines calls the meeting back to order.
34. If there is no further business, a motion is in order to adjourn.

**BMA POLL**  
**June 17, 2004**

That at the recommendation of the City Solicitor after conferring with the Mayor, we are polling the Board of Aldermen to request authorization for the City Solicitor to retain Atty. Nixon and his firm as outside counsel regarding challenging of the State Funding law on education.

We are also advising that in ratifying the poll on July 20<sup>th</sup> the Board will be required to adopt an ordinance to exempt this process from the Procurement Code.

**Board of Aldermen**  
**Yeas and Nays**

Upon BMA Poll  
Outside Counsel  
June 17, 2004

Aldermen	Yea	Nay	Absent	Pass
Ward 1 - Roy	✓			
Ward 2 - Gatsas	✓			
Ward 3 - Guinta				
Ward 4 - Sysyn	✓			
Ward 5 - Osborne	✓			
Ward 6 - Porter	✓			
At Large - O'Neil	✓			
At Large - Lopez	✓			
Ward 7 - Shea	✓			
Ward 8 - DeVries	✓			
Ward 9 - Garrity	✓			
Ward 10 - Smith	✓			
Ward 11 - Thibault				
Ward 12 - Forest	✓			
<b>TOTAL:</b>				



## MEMORANDUM

**To:** Committee on Community Improvement Program

**From:** Robert S. MacKenzie  
Director of Planning

**Date:** June 9, 2004

**Subject:** Project Extensions

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The following projects are requested to be extended until December 31, 2004:

<u>Year</u>	<u>Fund Type</u>	<u>Project #</u>	<u>Project Name</u>
1998	Enterprise	760326	Test Seal & Repair Green Acres Sewers
2002	Enterprise	712002	FBI Blower
2003	Enterprise	711903	Dewatering Equipment Study
2003	Enterprise	712103	S. Mammoth Sewer – Phase 3



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CHAPTER 159 SB 402 – FINAL VERSION 01/29/04 0179s 15Apr2004... 1037h 2004 SESSION 04-3121 10/01 SENATE BILL 402 AN ACT relative to an optional retirement annuity benefit for members of the Manchester retirement system. SPONSORS: Sen. D'Allesandro, Dist 20; Sen. Martel, Dist 18 COMMITTEE: Insurance ANALYSIS This bill allows for an optional retirement annuity benefit for members of the Manchester retirement system. The provisions of the bill are subject to a referendum vote in the city of Manchester. - - - - -

- - - - - Explanation: Matter added to current law appears in bold italics. Matter removed from current law appears [in brackets and struckthrough.] Matter which is either (a) all new or (b) repealed and reenacted appears in regular type. 01/29/04 0179s 15Apr2004... 1037h 04-3121 10/01 STATE OF NEW HAMPSHIRE In the Year of Our Lord Two Thousand Four AN ACT relative to an optional retirement annuity benefit for members of the Manchester retirement system. Be it Enacted by the Senate and House of Representatives in General Court convened: 159:1 New Paragraph; Manchester Retirement System; Optional Retirement Benefit. Amend 1973, << 218:12>> , as amended by 2002, 194:1, by inserting after paragraph V the following new paragraph: VI. A member may elect, under rules of the board, to receive a retirement benefit of 2 percent of the member's average final earnings for all years of service or any portion thereof, provided that the member shall be responsible for payment of 50 percent of the actuarially determined cost of the benefit. The retirement system shall be responsible for the payment of the remaining 50 percent of the actuarially determined cost of the benefit. 159:2 Referendum. At the election to be held in the city of Manchester in September or November, 2004, the city clerk then in office shall cause to be included on the ballot the following statement and question: "A contributory retirement plan for city employees was adopted by the voters of Manchester at the November 1973 election. The plan became effective in January 1974, and now, benefit improvements are requested. Are you in favor of the passage of an act of the General Court of 2004, amending section 12 of the city of Manchester employees contributory retirement system to provide for an optional retirement annuity benefit?" Beneath this statement and question shall be printed the word "Yes" and the word "No" with a square immediately opposite such word in which the voter may indicate his or her choice. If a majority of the voters present and voting on the question shall signify their approval thereof, this act shall be declared adopted effective July 1, 2005, except as otherwise provided within the act. The city clerk shall, within 10 days after said election, certify to the secretary of state the result of the vote on the question. 159:3 Effective Date. Section 2 of this act, relative to the referendum, shall take effect upon its passage. If the provisions of section 1 of this act shall be adopted as provided in section 2, said provisions shall be declared adopted and shall become effective July 1, 2005. (Approved: May 24, 2004) (Effective Date: Section 2 of this act, relative to the referendum, shall take effect May 24, 2004. If the provisions of section 1 of this act shall be adopted as provided in section 2, said provisions shall be declared adopted and shall become effective July 1, 2005)

# Board of Aldermen

## Yeas and Nays

Upon BWA Poll -  
Re: Retirement Referendum?  
July 12+13, 2024

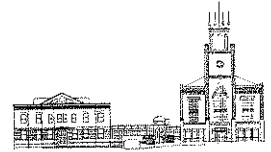
Aldermen	Yea	Nay	Absent	Pass
Ward 1 - Roy	✓			
Ward 2 - Gatsas	✓			
Ward 3 - Guinta	unavailable			
Ward 4 - Sysyn	✓			
Ward 5 - Osborne	✓			
Ward 6 - Porter	✓	<del>unavailable</del>		
At Large - O'Neil	✓			
At Large - Lopez	✓			
Ward 7 - Shea	✓			
Ward 8 - DeVries	✓			
Ward 9 - Garrity	✓			
Ward 10 - Smith	✓			
Ward 11 - Thibault	✓			
Ward 12 - Forest	✓			
TOTAL:				

C



# CITY OF MANCHESTER

## Office of the City Clerk



Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk

Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

Memo To: Board of Mayor and Aldermen

From: C. Johnson  
Deputy City Clerk

Date: June 18, 2004

Re: Minutes of Meetings

Enclosed for your review are minutes of meetings being presented for approval on July 20, 2004 as follows:

March 30, 2004;  
April 6, 2004 (two meetings);  
April 19, 2004; and  
April 20, 2004

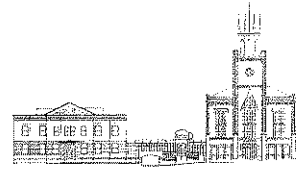
Should you have any questions or concerns, please do not hesitate to contact me.

1



# CITY OF MANCHESTER

## Office of the City Clerk



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Matthew Normand  
Deputy Clerk  
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Patricia Piecuch  
Deputy Clerk  
Financial Administration

Memo To: Board of Mayor and Aldermen

From: C. Johnson  
Deputy City Clerk

Date: June 24, 2004

Re: Minutes of Meetings

Enclosed for your review are minutes of meetings being presented for approval on July 20, 2004 as follows:

April 20, 2004;  
May 4, 2004 (two meetings);  
May 18, 2004; and  
May 24, 2004  
May 25, 2004  
June 1, 2004 (two meetings)  
June 2, 2004  
June 8, 2004

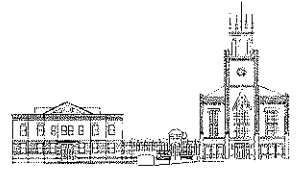
Should you have any questions or concerns, please do not hesitate to contact me.

D



# CITY OF MANCHESTER

## Office of the City Clerk



Leo R. Bernier  
City Clerk


Carol A. Johnson  
Deputy City Clerk

Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

Memo To: Board of Mayor and Aldermen

From: C. Johnson   
Deputy City Clerk

Date: July 2, 2004

Re: Minutes

Enclosed are minutes of the June 21, 2004 meeting of the Board being submitted for your acceptance on the July 20<sup>th</sup> agenda of the Board.

PETITION AND POLE LICENSE  
PETITION

11-999

RSW

Manchester, New Hampshire

June 15, 2004

To the Board of Selectman of the City of Manchester, New Hampshire.

PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND, INC., request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

Re-license one (1) pole, 293/26, located on Lodge Street in the City of Manchester.

VERIZON NEW ENGLAND, INC.

BY: \_\_\_\_\_

PUBLIC SERVICE OF NEW HAMPSHIRE

BY: \_\_\_\_\_

Kerry O'Donnell, Right of Way

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This \_\_\_\_\_ day of \_\_\_\_\_, 2004, that, PUBLIC SERVICE OF NEW HAMPSHIRE AND VERIZON NEW ENGLAND, INC. be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked "PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND, INC." No. 11-999, dated April 24, 2003, attached to and made a part hereof.

City of Manchester, New Hampshire

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Received and entered in the records of the City of Manchester, New Hampshire, Book \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

City Clerk

*[Signature]*

# POLE LOCATION PLAN

STATE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND, INC

15 JUNE 2004

LICENSE NO.

11-999

MUNICIPALITY:

MANCHESTER

STATE HWY. DIV. NO.

LODGE STREET

STATE LICENSE NO.

HOOKSETT

PSNH MEMO or WR #  
AND DMS SYSTEM #

9Y360423

Pole Numbers		Pole Sz-CI	Eq BH	INSTALL POL F PB	REMOVE	REF	100% LTS	J/O	100% TEL	Span	DIST. FROM	Remarks	DOC REQ
LTS	TEL												
293/26	292/24	40'-3										<p>NEW HOUES #164</p> <p>(New pole 18" off side of road) LIC 5360</p> <p>NEW POLE AND ANCHOR 40'-3 293/26</p>	
300/10		35'-5								125'		POLE 26 TO 300' 10 LIC 11-535	
293/25		40'-4								100'		POLE 25 TO 26 LIC 5360	
												1/0 TRIPLEX MID SPAN	



PETITION AND POLE LICENSE  
PETITION

11-1000  
RSH

Manchester, New Hampshire

June 15, 2004

To the Board of Selectman of the City of Manchester, New Hampshire.

PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND, INC., request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole, 1151/30S, located on Tarrytown Road in the City of Manchester.

VERIZON NEW ENGLAND, INC.

BY: \_\_\_\_\_

PUBLIC SERVICE OF NEW HAMPSHIRE

BY: \_\_\_\_\_

Kerry O'Donnell, Right of Way

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This \_\_\_\_\_ day of \_\_\_\_\_, 2004, that, PUBLIC SERVICE OF NEW HAMPSHIRE AND VERIZON NEW ENGLAND, INC. be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked "PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND, INC." No. 11-1000, dated June 9, 2004, attached to and made a part hereof.

City of Manchester, New Hampshire

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Received and entered in the records of the City of Manchester, New Hampshire, Book \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

City Clerk

# POLE LOCATION PLAN

PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND, INC

DATE 15 JUNE 2004LICENSE NO. 11-1000MUNICIPALITY: MANCHESTER

STATE HWY. DIV. NO. \_\_\_\_\_

STREET / ROAD: TARRYTOWN/CENTRAL ST

STATE LICENSE NO. \_\_\_\_\_

PSNH OFFICE: HOOKSETTPSNH MEMO or WR # 9Y460267  
AND DMS SYSTEM # \_\_\_\_\_

Pole Numbers		Pole Sz-CI	Eq BH	INSTALL POL F PB	REMOVE	REF	100% LTS	J/O	100% TEL	Span	DIST. FROM	Remarks	DOC REQ
LTS	TEL												
<u>1151</u> 31	<u>341</u> 2												
										100'	<u>1151</u> 30	<u>LIC 5748</u>	
<u>30</u> 70	<u>3410</u> 1												
<u>1151</u> 0 - New	<u>3120</u> 3	40-3	40							120'	<u>1151</u> 30	<u>LIC 19922</u>	
<u>1151</u> 30S		35-4	35							42"	<u>DTW</u>	New 40-3 Tangent & Buck	
<u>1151</u> 30-Old	<u>3120</u> 3	35-5								68"	<u>SR</u>	Ckt pole W/25 kVA xfmr	
										12"	<u>EOP</u>	35-4 Stub pole w/4' lead	
												<u>LIC 5749</u>	
<u>1151</u> 29										100'	<u>1151</u> 30	<u>LIC 5749</u>	
<u>1151</u> 30-New										42"	<u>DTW</u>		
<u>1151</u> 30-Old										68"	<u>SR</u>		

PETITION AND POLE LICENSE  
PETITION

12-182  
*City*

Manchester, New Hampshire

June 15, 2004

To the **Board of Selectman** of the City of Manchester, New Hampshire.

PUBLIC SERVICE OF NEW HAMPSHIRE requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole, 40/82PB, located on Front Street, in the City of Manchester.

PUBLIC SERVICE OF NEW HAMPSHIRE

BY: *Kerry O'Donnell*  
Kerry O'Donnell, Right of Way

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This \_\_\_\_\_ day of \_\_\_\_\_, 2004, that, PUBLIC SERVICE OF NEW HAMPSHIRE be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked "PUBLIC SERVICE OF NEW HAMPSHIRE" No. 12-182, dated May 4, 2004, attached to and made a part hereof.

City of Manchester, New Hampshire

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Received and entered in the records of the City of Manchester, New Hampshire, Book \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

City Clerk  
*E*

## POLE LOCATION PLAN

PUBLIC SERVICE OF NEW HAMPSHIRE

DATE

JUNE 15, 2004

LICENSE NO.

12-182

MUNICIPALITY:

MANCHESTER

STATE HWY. DIV. NO.

STREET / ROAD:

FRONT STREET

STATE LICENSE NO.

PSNH OFFICE:

BEDFORD

PSNH MEMO or WR #  
AND DMS SYSTEM #

9Z361698

Pole Numbers		Pole Sz-CI	Eq BH	INSTALL		REMOVE	REF	100% LTS	J/O	100% TEL	Span	DIST. FROM	Remarks	DOC REQ
LTS	TEL			POI F	PB									
40/82✓	629/97	45'-3	40											
40/82-1✓	tel installed	40'-3												
40/82PB✓		35'-2												
											175	REF	Install 2 sets of 4/0 triplex to 82-1	
											100		Install 2 sets of 350 urd to bldg.	
													Install 100% PSNH push brace	
<p>NOTE: New 45' pole installed by TELE under different dms #.</p> <p>Called K. Nacos on 6/10/04 regarding pole # and Dms #</p> <p>Dany Lube</p>														
<p>This is the original PSNH Installed 40/82PB Tel installed 40/82-1</p>														
<p>In Service : 05/14/04</p>														



**City of Manchester  
Office of the City Solicitor**

One City Hall Plaza  
Manchester, New Hampshire 03101  
(603) 624-6523 Fax (603) 624-6528  
TTY: 1-800-735-2964  
Email: [solicitor@ci.manchester.nh.us](mailto:solicitor@ci.manchester.nh.us)

Thomas R. Clark  
City Solicitor

Thomas I. Arnold, III  
Deputy City Solicitor

Daniel D. Müller, Jr.  
Kenneth R. Bernard  
Michele A. Battaglia  
Marc van Zanten

July 14, 2004

Board of Mayor and Aldermen  
C/o Leo Bernier, Clerk  
One City Hall Plaza  
Manchester, New Hampshire 03101

Re: Riverfront arbitration

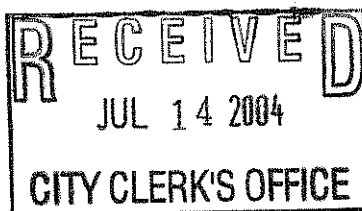
Gentlemen:

On July 13, 2004, arbiters William Tucker and Daniel Sklar issued a decision regarding their finding of value as a result of the riverfront arbitration. A copy of the decision is attached.

Please call me should you have any questions.

Very truly yours,

Thomas I. Arnold, III  
Deputy City Solicitor



Daniel W. Sklar  
Nixon Peabody LLP  
889 Elm Street  
Manchester, NH 03101

William C. Tucker  
Wadleigh, Starr & Peters PLLC  
95 Market Street  
Manchester, NH 03101

To: Thomas I. Arnold, III, Esquire  
Deputy City Solicitor  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101

and

Manchester Downtown Visions, LLC  
c/o Frank Catapano  
42 Leichester Road  
Marblehead, MA 01945

and

Mark D. Fernald, Esquire  
Fernald, Taft, Falby & Little, P.A.  
14 Grove Street  
P.O. Box 270  
Peterborough, NH 03458

RE: ARBITRATION

City of Manchester/Manchester Downtown Visions, LLC

#### NOTICE OF DECISION

After all the hearings on Tuesday and Wednesday, July 6 and 7, 2004, the arbitrators have met and considered the evidence and testimony presented and reached a joint conclusion as to the Purchase Value of the subject property. In reaching their conclusion, the arbitrators attempted to look at the value through the eyes of a hypothetical developer (not the particular developers involved) as of September 30, 2003, taking into consideration known matters with respect to the property and potential development opportunities. The arbitrators determined that the full value of the subject property, unencumbered by known conditions including hazardous materials, ash fill and the Public Service Company power line easement was \$3,185,000.00.

The arbitrators then considered the amount by which a hypothetical developer would

F

reduce the full and complete value because of the unique site conditions and the resulting increase in development and construction costs. In doing so, the arbitrators did not included certain development costs which they considered to be normal development expenses. The arbitrators concluded that the amount of such additional costs or expenses was \$1,775,150.00.

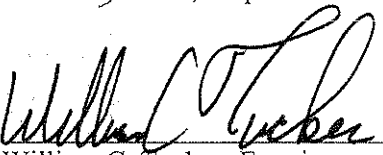
Therefore, the arbitrators have concluded and determined that the Purchase Value pursuant to the terms of the Master Lease is:

**One Million Four Hundred Nine Thousand Eight Hundred Fifty Dollars (\$1,409,850.00)**

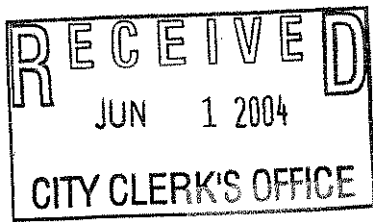
The arbitrators wish to thank both parties, their counsel and their consultants for well-prepared, professional presentations which greatly aided the arbitrators in making their decision.

Dated: July 13, 2004

  
Daniel W. Sklar, Esquire

  
William C. Tucker, Esquire

F



Dear Mayor and Members of the Board  
Many thanks for the wonderful  
fruit arrangement you sent to  
me during my absence. I  
miss the activity and daily  
communication with you all.

Please know that I am progressing  
on a daily basis and expect to  
return to work on or about July 6<sup>th</sup>.

Until that time, please continue  
to depend on the staff in the  
City Clerk's office or they are keeping  
me abreast of the comings and  
goings at City Hall.

Once again, many thanks for  
your thoughtfulness

Lo

G





**City of Manchester  
Department of Highways**

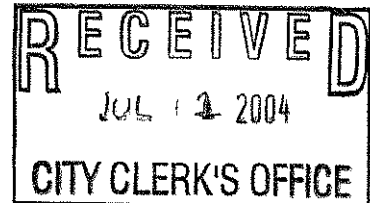
227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director



**MEMORANDUM**

**To:** Board of Mayor and Aldermen

**From:** Frank C. Thomas, P.E.  
Public Works Director *7c7*

**Date:** June 30, 2004

**No:** #04-087

**Subject:** "50/50 Sidewalk Program"

This is to inform you that all matching City funds for the "50/50 Sidewalk Program" has been committed for FY'05.

Estimate letters were sent to applicants on June 18, 2004 and by June 25, 2004 all funds were committed based on a first come basis. Letters have been sent to all remaining applicants who filed petitions, but did not send in their payment, that the program is completed for FY'05. Therefore, we will no longer be accepting checks from applicants for curb and sidewalk work for FY '05.

Residents may continue to file Sidewalk Improvement Petitions at the City Clerk's Office for the next fiscal year.

/c

H



# MANCHESTER WATER WORKS

281 LINCOLN ST., MANCHESTER, NEW HAMPSHIRE 03103-5093 Tel. (603) 624-6494

## BOARD OF WATER COMMISSIONERS

C. ARTHUR SOUCY  
President

RAYMOND W. PROVENCHER  
Clerk

DONALD P. COUTURIER  
JAMES W. CRAIG  
PATRICIA H. CORNELL  
RICHARD M. BUNKER

Ex Officio  
HON. ROBERT A. BAINES  
Mayor

THOMAS M. BOWEN, P.E.  
Director and Chief Engineer

ROBERT BEAURIVAGE, P.E.  
Asst. Director

May 27, 2004

Honorable Board of Mayor and Aldermen  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101

### RE: MANCHESTER WATER WORKS' INDEPENDENT AUDITOR'S REPORT FOR 2003

Dear Members of the Board of Mayor and Aldermen:

Attached for your information is a copy of Manchester Water Works' Independent Auditor's Report for calendar year 2003 as prepared by Vachon Clukay & Co., PC, Certified Public Accountants. The auditors were able to issue an unqualified report that Manchester Water Works' financial statements were prepared in accordance with General Accounting Principles and include supplemental information in accordance with GASB 34, which highlights management discussion and analysis on the financial statements.

The report and financial statements are consistent with prior year's analysis except that calendar year 2003 was the first year under which Manchester Water Works reported proceeds from the sale of the \$38.345 million dollar water revenue bond, a significant addition to our financial position. The audit report was reviewed and accepted by the Board of Water Commissioners at their meeting on Wednesday, May 26, 2004.

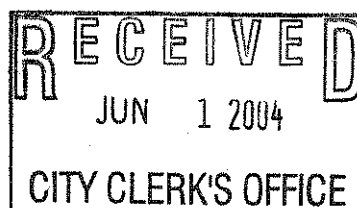
Sincerely,

Thomas M. Bowen, P.E.  
Director

TMB:ds

Enclosure

cc: Kevin Clougherty, Finance Director



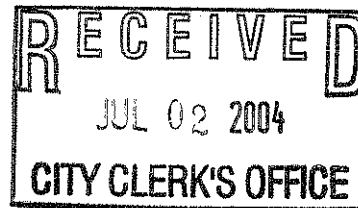
**MANCHESTER  
TRANSIT AUTHORITY**

110 ELM STREET, MANCHESTER, N.H. 03101-2799  
TELEPHONE: (603) 623-8801 • FAX: (603) 626-4512  
[www.mtabus.org](http://www.mtabus.org)



JOHN H. TRISCIANI, CHAIR  
DAVID F. JESPERSEN, VICE CHAIR  
EUGENE E. BOISVERT  
JULIE A. GUSTAFSON  
JOSEPH J. DESELLE

DAVID SMITH  
EXECUTIVE DIRECTOR



June 30, 2004

Mr. Leo Bernier, City Clerk  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101

Dear Leo,

The MTA Commissioners held a Commission Meeting on Tuesday, June 29, 2004. Enclosed are the approved Minutes of our May 25, 2004 Commission Meeting, as well as the Financial and Ridership Reports for the month of May 2004.

The next scheduled Commission Meeting will be Tuesday, July 27, 2004 at 5:00 PM.

If you should have any questions, please feel free to contact me at extension 632.

Very truly yours,

Robert S. Jenuski, Jr.  
Assistant Director

RSJ:cr

Enclosures



Comcast Cable Communications, Inc.  
676 Island Pond Road  
Manchester, NH 03109  
603.695.1400 Tel  
603.628.3303 Fax  
www.comcast.com

June 29, 2004

*Via Certified Mail Return Receipt Requested*

**THIS LETTER CORRECTS AND SUPERSEDES THE LETTER SENT OUT ON JUNE 18, 2004. WE APOLOGIZE FOR THE INADVERTENT ERROR MADE IN THE HYPOTHETICAL EXAMPLE.**

City of Manchester  
Board of Aldermen  
1 City Hall Plz  
Manchester, NH 03101

Dear Board of Aldermen:

One of the most frequently asked questions about cable television relates to differences in pricing from one town to the next. Your community may have substantially the same channel line-up as the one offered in the community next door, yet the price for basic cable service is probably not the same. We understand the confusion this can cause and are pleased to report that we are actively working towards standardization of prices.

Comcast has already taken several steps towards consistency in our product and pricing across New England. At the beginning of the year, we standardized our channel offerings and reduced the number of different prices for Standard Cable from over 220 to just under fifty.

Beginning in August, we will be taking another step towards standardization of prices by providing additional detail on the portion of the price for Basic Cable that reflects community-specific obligations. The costs for these renewal license obligations (also known as franchise related costs or FRC) vary from community to community as each community has its own, unique requirements. In July, customers will be notified of this upcoming change by the following bill message:

**NOTICE:** *Beginning next month, you'll notice a change to one line item on your bill. You'll see more detail about the Franchise Related Cost (FRC) associated with the cable license in your community. The FRC detail is for informational purposes only and does not represent a change in the monthly price for cable service.*

RECEIVED  
MANCHESTER CITY CLERK  
04 JUN 30 P4:09

Beginning in August, the total amount of the community-specific FRC will be shown for informational purposes on bills. The monthly price for Basic Cable will not change; the portion of the price for Basic Cable that is franchise related will be provided so that customers can have a better basis for comparing prices. Here is a hypothetical example of a current statement and how it will look beginning in August:

**Current:**

Basic Service ..... \$ 10.25

**August 2004:**

Basic Service ..... \$ 10.25

(Includes Basic: \$10.00 and franchise related cost: \$0.25)

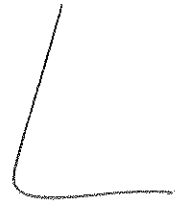
We will continue to keep you informed of our efforts to respond to customers' concerns regarding standardized pricing.

Please do not hesitate to contact me should you have any questions about this process.

Sincerely,



Bryan Christiansen  
Manager of Government and Community Relations





Comcast Cable Communications, Inc.  
676 Island Pond Road  
Manchester, NH 03109  
603.695.1400 Tel  
603.628.3303 Fax  
www.comcast.com

June 18, 2004

Board of Aldermen  
City of Manchester  
1 City Hall Plz  
Manchester, NH 03101

***Via Certified Mail Return Receipt Requested***

Dear Board of Aldermen

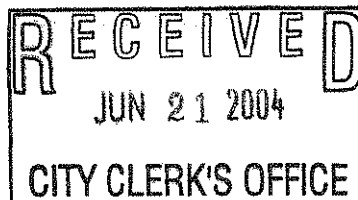
One of the most frequently asked questions about cable television relates to differences in pricing from one town to the next. Your community may have substantially the same channel line-up as the one offered in the community next door, yet the price for basic cable service is probably not the same. We understand the confusion this can cause and are pleased to report that we are actively working towards standardization of prices.

Comcast has already taken several steps towards consistency in our product and pricing across New England. At the beginning of the year, we standardized our channel offerings and reduced the number of different prices for Standard Cable from over 220 to just under fifty.

Beginning in August, we will be taking another step towards standardization of prices by providing additional detail on the portion of the price for Basic Cable that reflects community-specific obligations. The costs for these renewal license obligations (also known as franchise related costs or FRC) vary from community to community as each community has its own, unique requirements. In July, customers will be notified of this upcoming change by the following bill message:

***NOTICE:*** Beginning next month, you'll notice a change to one line item on your bill. You'll see more detail about the Franchise Related Cost (FRC) associated with the cable license in your community. The FRC detail is for informational purposes only and does not represent a change in the monthly price for cable service.

Beginning in August, the total amount of the community-specific FRC will be shown for informational purposes on bills. The monthly price for Basic Cable will not change; the portion of the price for Basic Cable that is franchise related will be provided so that customers can have a better basis for comparing prices. Here is a hypothetical example of a current statement and how it will look beginning in August:



**Current:**

Basic Service ..... \$ 10.25

**August 2004:**

Basic Service ..... \$ 10.00

(Includes Basic: \$9.50 and franchise related cost: \$0.25)

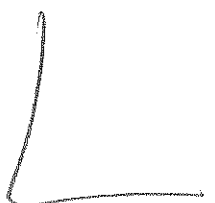
We will continue to keep you informed of our efforts to respond to customers' concerns regarding standardized pricing.

Please do not hesitate to contact me should you have any questions about this process.

Sincerely,

  
Bryan Christiansen

Manager of Government and Community Relations





Comcast Cable Communications, Inc.  
676 Island Pond Road  
Manchester, NH 03109  
[www.comcast.com](http://www.comcast.com)

June 9, 2004

Mayor/Board of Alderman  
City of Manchester  
1 City Hall Plaza  
Manchester, NH 03101

Dear Mayor and Members of the Board:

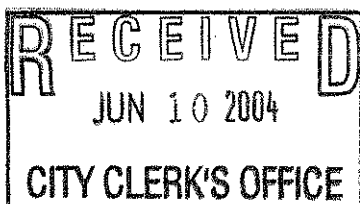
Comcast recently sent you a letter with enclosures announcing a programming change concerning premium services. One enclosure was not included in that mailing. Enclosed with this letter is a copy of the communication that is being mailed to all affected customers explaining the change and the options available to them.

If you have any questions or concerns, please do not hesitate to contact me at 603-889-1363 ext. 3014.

Sincerely,

Bryan Christiansen  
Manager of Government & Community Relations

Enclosures







676 Island Pond Road  
Manchester, NH 03109

May 2004

Dear Valued Comcast Customer:

We have some important changes coming that will affect your current cable subscription. Our records indicate that your cable subscription includes HBO and one or more of the following premium channels: Showtime, The Movie Channel, Cinemax, Encore, and/or Starz! As of July 13, 2004 only HBO will be offered and the remaining channels will no longer be available through our analog cable service. However, you may continue enjoying these channels by obtaining a Comcast Digital Cable Box and subscribing to a digital a la carte premium network or a Comcast Digital Cable package\*.

Because we understand that this may represent a significant change to you, we want to make sure that you are aware of all of your options. Those options include:

1. Subscribe to Comcast Digital Silver, Digital Gold or Digital Platinum with a special offer of \$10.00 off the monthly package subscription for three months (a \$30.00 savings)! These packages, and our other Comcast Digital Cable options, include your choice of premium channels. The enclosed brochure outlines these packages with their current prices. With a Comcast Digital Cable package, you will receive:
  - > ON DEMAND - which allows you to choose from hundreds of programming options including free shows, newly released movies, and a library of hit movies - all available on your terms!
  - > 40 New Cable Networks - including Discovery Kids, FiTV, Biography Channel, DIY, National Geographic Channel, ESPN News and much more!
  - > Multiple Channels of Premium Network(s) of your choice
  - > TV Guide Interactive
  - > Over 40 Commercial Free Music Channels
  - > Sharper Picture Quality
  - > High-Definition Programming<sup>†</sup>
2. Subscribe to HBO, Cinemax, Showtime, The Movie Channel or Starz! a la carte with Comcast Digital Cable at the current price of \$18.95 per month.
3. Please note that if you do not want digital service, you still have options. One available option is to keep the box you currently have and subscribe to HBO through our non-digital service at the current price of \$18.95 per month.
4. Lastly, you may choose to simply keep your current cable box and not subscribe to the premium channels mentioned above. However, you will no longer receive these channels after July 13, and your account will be adjusted accordingly effective with your next billing statement.

A Comcast representative will be calling you in the next few weeks and will help you determine the home entertainment options that best suit your needs. To take advantage of the special offer above, or to make any changes to your service, please contact us at 1-800-COMCAST (266-2278), or visit [www.comcast.com](http://www.comcast.com) for service center locations closest to you.

Remember, we will need to know which option you prefer by July 13, 2004. If we do not hear from you on or before July 13, all of the premium movie channels above, which you currently subscribe to, and their associated charges will be removed from your account and will be reflected in your next billing statement.

Thank you. We appreciate your patronage and hope that you will continue to enjoy the quality programming that Comcast has to offer.

Sincerely,

John R. Waddell  
VP of Sales & Marketing

\*Comcast Digital Cable is not available in all areas. Prices shown do not include applicable taxes and franchise fees. Offer availability expires on August 30, 2004. At time of offer expiration, all regular prices will apply. Offer does not include applicable installation and equipment fees. Please call Comcast for details and restrictions. Additional charge for monthly rental of cable box and remote control may apply. <sup>†</sup>HDTV may not be available in all areas. To receive HD features and benefits, an HD television (not provided), cable box, and remote control are needed. Local broadcast channels are subject to availability. Certain services are available separately or as a part of other levels of service. Basic service subscription is required to receive other levels of service.

010P-061004-PMLA



Comcast Cable Communications, Inc.  
676 Island Pond Road  
Manchester, NH 03109  
www.comcast.com

June 1, 2004

*Via Certified Mail Return Receipt Requested*

Mayor/Board of Alderman  
City of Manchester  
1 City Hall Plaza  
Manchester, NH 03101

Dear Mayor and Members of the Board:

As part of our ongoing efforts to keep you informed about key aspects of our service, I would like to tell you about some important changes that will soon go into effect for a small number of our customers in your community. In accordance with 207 CMR 10.02., I have enclosed a copy of the notice and materials that are being sent to affected customers.

On July 13, 2004, the following premium channels will only be available as part of the Comcast Digital Cable Channel lineup: Cinemax, Encore, The Movie Channel, Starz!, and Showtime. As a result, customers who currently subscribe to these channels in analog (non-Digital format) will no longer be able to receive them as they currently do. HBO will continue to be available in analog on an a la carte basis only.

If customers wish to continue subscribing to these services, they may choose to subscribe to a Comcast Digital Cable Package or to a Digital a la carte premium network. The attached materials outline a variety of options for our customers. We are utilizing a number of different methods of communication to ensure that our customers understand in advance the options available to them.

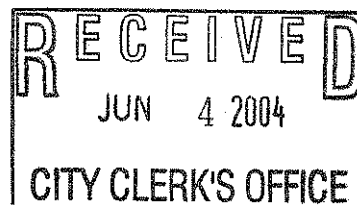
If customers do not choose to subscribe to Comcast Digital Cable they may keep their analog converter box, or, if they have a cable ready set, they may return their box. As of July 13, all premium services and their associated charges will be removed from their account. If customers decide to keep their analog box, they do have the option of subscribing to HBO a la carte, as this will be the only premium channel that will continue to be available with an analog converter box. These changes will be reflected in the customer's next statement.

Please refer to the attached materials for more information concerning this change. Comcast is committed to offering the best value in home entertainment and to invest in new technology to expand the programming services that we offer, including High Speed Internet service, video on demand and high definition television. This change will allow Comcast to continue to offer advanced products and services. Please do not hesitate to contact me at 603-889-1363 ext. 3014 should you have any questions about the information I have enclosed here or about our services in general.

Respectfully,

Bryan Christiansen  
Manager of Government & Community Relations

Enclosures



To: Manchester City Council

6/11/04

Congratulations for having such a responsible and sensitive employee as Mr. Thomas Brolin in your Water Department.

I contacted Mr. Brolin about a partially repaired section of road and within three {3} days the section had been repaired.

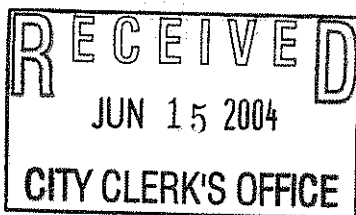
Please pass on my gratitude to Mr. Brolin.

Sincerely,

*Collett V. Hill*

Collett V. Hill  
103 Camelot Drive  
Bedford, N.H.

1cc: Manchester Water Dept.



*M*



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

June 17, 2004  
#04-079

The Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

**Re:** *Request to Accept Funds - \$25,000  
To Resurface Country Club Drive*

Dear Alderman:

Construction Planning & Management of Salem, New Hampshire, owners of Washington Park Estates has offered to reimburse the City up to \$25,000 of the cost to resurface Country Club Drive, which runs from Front Street to Front Street. (See attached correspondence.) The total cost to resurface the street is estimated at \$50,000. Therefore, Construction Planning & Management's proposal will cover 50% of the cost of the work. We support this proposal and ask that the Board of Mayor and Aldermen authorize the Highway Department to accept these funds to be used to resurface Country Club Drive.

I will be available to answer any questions you may have pertaining to this matter.

Very truly yours,

*Frank Thomas*  
Frank C. Thomas, P.E.  
Public Works Director

/c

cc: Armand Forest

Encl.

JUN 18 09:09

RECEIVED  
CITY OF MANCHESTER  
JUN 18 2004

---

## CONSTRUCTION PLANNING & MANAGEMENT, INC.

---

16 INDUSTRIAL WAY • P.O. BOX 1167 • SALEM, NEW HAMPSHIRE 03079 • 603-898-8081 • FAX 603-898-8306

June 15, 2004

City of Manchester  
Department of Highways  
Frank C. Thomas, P.E.  
227 Maple Street  
Manchester, NH 03103-5596  
603 624-6444

Re: Resurfacing of Country Club Drive  
Manchester, NH

Dear Mr. Thomas:

At this time, HHR Holdings, LLC would be willing to contribute half of the above project's costs, up to a maximum contribution of \$25,000; provided that the total resurfacing of Country Club Drive, including proper cutting at each driveway entrance and repair of all depressions, be 100% completed prior to the 2004 calendar year end.

We look forward to your response. Thank you.

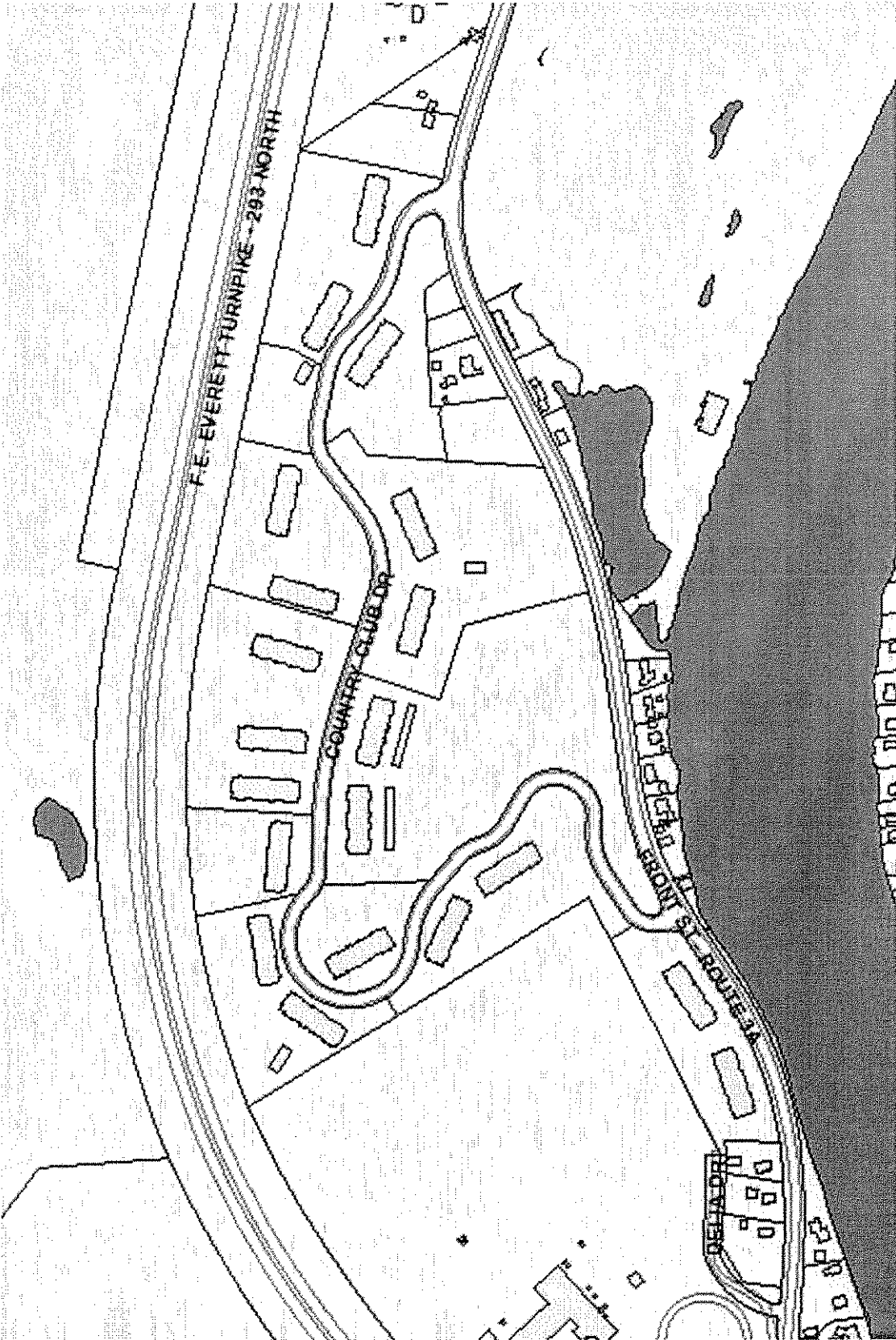
Sincerely,

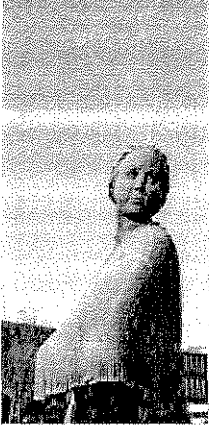


Jim Palmisano

N

2





**CITY OF MANCHESTER  
ART COMMISSION  
One City Hall Plaza  
Manchester, NH 03101  
(603) 624-6455**

May 19, 2004

The Honorable Board of Mayor  
and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

Dear Honorable Board Members:

The Art Commission respectfully requests that their name be officially changed to the *Arts Commission*.

Adding an "s" more accurately describes the scope of our endeavors and more emphatically makes the point that performing arts and all the arts are included in our mission.

On behalf of the Manchester Art Commission, thank you.

Respectfully submitted,

Manchester Art Commission

Georgie Reagan, Chair



# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Six Hundred Thousand Dollars (\$1,600,000) for the 2005 CIP 411305, South Main Street Fire Station Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Million Six Hundred Thousand Dollars (\$1,600,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 411305, South Main Street Fire Station Rehabilitation Project	\$1,600,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P



# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Six Hundred Thousand Dollars (\$1,600,000) for the 2005 CIP 411305, South Main Street Fire Station Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Million Four Hundred and Ten Thousand Dollars (\$2,410,000) for the 2005 CIP 510005, Park Facilities Improvement Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Two Million Four Hundred and Ten Thousand Dollars (\$2,410,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 510005, Park Facilities Improvement Program	\$2,410,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Million Four Hundred and Ten Thousand Dollars (\$2,410,000) for the 2005 CIP 510005, Park Facilities Improvement Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) for the 2005 CIP 710005, Major Fleet Upgrades Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 710005, Major Fleet Upgrades Project	\$2,500,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 10 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) for the 2005 CIP 710005, Major Fleet Upgrades Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Seven Hundred and Ten Thousand Dollars (\$1,710,000) for the 2005 CIP 710205, Public Works Infrastructure Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Million Seven Hundred and Ten Thousand Dollars (\$1,710,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 710205, Public Works Infrastructure Project	\$1,710,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Seven Hundred and Ten Thousand Dollars (\$1,710,000) for the 2005 CIP 710205, Public Works Infrastructure Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Eighty Thousand Dollars (\$280,000) for the 2005 CIP 710905, Parking & Traffic Improvements Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Two Hundred Eighty Thousand Dollars (\$280,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 710905, Parking & Traffic Improvements Project	\$280,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 10 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P



# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Eighty Thousand Dollars (\$280,000) for the 2005 CIP 710905, Parking & Traffic Improvements Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Six Million Eighty Thousand Dollars (\$6,080,000) for the 2005 CIP 711105, CSO-Phase 1 (Bremer Street) Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Six Million Eighty Thousand Dollars (\$6,080,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 711105, CSO-Phase 1 (Bremer Street) Project	\$6,080,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Six Million Eighty Thousand Dollars (\$6,080,000) for the 2005 CIP 711105, CSO-Phase 1 (Bremer Street) Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2005 CIP 711205, Replace Sludge Dewatering Equipment Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Million Dollars (\$1,000,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 711205, Replace Sludge Dewatering Equipment Project	\$1,000,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 15 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2005 CIP 711205, Replace Sludge Dewatering Equipment Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2005 CIP 711405, WSPS – Roof/HVAC/Piping Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Million Dollars (\$1,000,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 711405, WSPS – Roof/HVAC/Piping Project	\$1,000,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 15 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.



# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2005 CIP 711405, WSPS – Roof/HVAC/Piping Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2005 CIP 811305, Revaluation Update Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Two Hundred Fifty Thousand Dollars (\$250,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 811305, Revaluation Update Project	\$250,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 5 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P



# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2005 CIP 811305, Revaluation Update Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Four Million Four Hundred Forty Thousand Dollars (\$4,440,000) for the 2005 CIP 811405, Building Improvements Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Four Million Four Hundred Forty Thousand Dollars (\$4,440,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 811405, Building Improvements Project	\$4,440,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Four Million Four Hundred Forty Thousand Dollars (\$4,440,000) for the 2005 CIP 811405, Building Improvements Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Six Hundred Ninety Thousand Dollars (\$1,690,000) for the 2005 CIP 811505, Information/Public Safety Upgrades Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Million Six Hundred Ninety Thousand Dollars (\$1,690,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 811505, Information/Public Safety Upgrades Project	\$1,690,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 10 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Six Hundred Ninety Thousand Dollars (\$1,690,000) for the 2005 CIP 811505, Information/Public Safety Upgrades Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

P

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY 2001 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Five Thousand Nine Hundred Seventeen Dollars and Eighty One Cents (\$255,917.81) for the FY2001 CIP 840001 MCTV-PEG Access Grant Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2001 CIP as contained in the 2001 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds from Comcast in the amount of \$255,917.81 for PEG Access/Telecommunications;

NOW, THEREFORE, be it resolved that the 20041 CIP be amended as follows:

### **By increasing:**

FY2001 840001 – MCTV – PEG Access Grant - \$255,917.81 Other  
(from \$900,000 Other to \$1,115,917.81 Other)

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Seventy Five Thousand Seven Hundred Seventy Four Dollars and Eighty Seven Cents (\$75,774.87) for the 2002 CIP 714302, Bridge Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That: Pursuant to RSA 33:33-a there is hereby authorized to be expended for purposes stated in Section 3 of the Municipal Finance Act, the sum of Seventy Five Thousand Seven Hundred Seventy Four Dollars and Eighty Seven Cents from the balance of bonds authorized as follows:

### Section 1.

From:

2003 CIP 713203, Notre Dame/Bridge Street Bridge Repairs Project  
Amount Transferred: \$75,774.87  
Original Transferring Resolution Adopted: July 16, 2002  
Original Amount: \$1,000,000

To:

714302, Bridge Rehabilitation

Section 2. Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY 2002 & 2003 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Seventy Five Thousand Seven Hundred Seventy Four Dollars and Eighty Seven Cents (\$75,774.87) for FY2002 CIP 714302 Bridge Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2002 & 2003 CIP as contained in the 2002 & 2003 CIP budget; and

WHEREAS, Table 4 contains all sources of General Obligation Bond funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to transfer existing funds in the amount of \$75,774.87 necessary for repairs to various Bridge Projects; and

NOW, THEREFORE, be it resolved that the 2002 & 2003 CIP be amended as follows:

**By increasing:**

FY2002 714302 – Bridge Rehabilitation - \$75,774.87 Bond  
(from \$200,000 Bond; \$520,000 State to \$275,774.87 Bond; \$520,000 State)

**By decreasing:**

FY2003 713203 - Notre Dame/Bridge Street Bridge Repair Project – \$75,774.87 Bond

Resolved, that this Resolution shall take effect upon its passage.

Q + 30



# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY 2003 Community Improvement Programs, authorizing and appropriating funds in the amount of Thirty Thousand Five Hundred Thirty Six Dollars (\$30,536) for FY2003 CIP 610403 Downtown Municipal Infrastructure Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:  
WHEREAS, the Board of Mayor and Aldermen has approved the 2003 CIP as contained in the 2003 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept donations from Downtown Merchants in the amount of \$30,536 to provide additional funding for the Downtown Municipal Infrastructure Lowell Street Reconstruction Project;

NOW, THEREFORE, be it resolved that the 2003 CIP be amended as follows:

**1. By increasing:**

FY2003 610403 – Downtown Municipal Infrastructure Project - \$30,536 Other  
(from \$197,358 CDBG; \$150,000 CBDRF to \$197,358 CDBG; \$150,000 CBDRF;  
\$30,536 Other)

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the 2004 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Five Thousand Two Dollars (\$45,002) for 2004 CIP 410704 Streetsweeper".

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allow for receipt of additional funds from the United States Department of Justice Office of Justice Programs.

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

By increasing:

- 1) 2004 CIP 410704 Streetsweeper - \$45,002 – Federal (United States Department of Justice Office of Justice Programs).  
(Increasing the budget from \$200,000 to \$245,002).

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY2004 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of One Hundred Thousand Dollars (\$100,000) for FY2004 CIP 612304 MNHS Homebuyer Assistance Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to provide Affordable Housing Trust funds to Manchester Neighborhood Housing Services to allow the continuation of the Homebuyer Assistance Program, estimated to cost approximately \$100,000 and;

WHEREAS, existing funds in at least that amount are available from Affordable Housing Trust funds; and

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

- 1) **By decreasing:**  
Affordable Housing Trust Fund - \$100,000
- 2) **By increasing:**  
2004 CIP 612304 MNHS Homebuyers Assistance - \$100,000 Affordable Housing Trust Fund (Increasing budget from \$200,000 to \$300,000)

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY 2004 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000) for FY2004 CIP 713204 Public Works ROW Improvement Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional funding from private donations in the amount of \$30,000 for the 50/50 Sidewalk Program;

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

**By adding:**

FY2004 713204 – Public Works ROW Improvement Project - \$30,000 Other  
(from \$720,000 Bond and \$50,000 Other to \$720,000 Bond and \$80,000 Other)

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Twelve Thousand Ten Dollars (\$112,010) for the 2005 CIP 214005 Wrap For Youth Resiliency Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding in the amount of \$112,010 from the Department of Health and Human Services for the implementation of the Wrap For Youth Resiliency Project;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By adding:**

FY2005 CIP 215004 – Wrap For Youth Resiliency Project - \$112,010 State

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Forty Two Thousand Nine Hundred Sixty Four Dollars (\$242,964) for the 2005 CIP 410005 Comprehensive Wellness Matching Grant Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State, and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept Federal Grant funds in the amount of \$242,964 for the conduction of the Fire Department's Wellness Program;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By increasing:**

FY2005 CIP 410005 -- Comprehensive Wellness Matching Grant Program - \$242,964 Federal  
From \$245,000 (\$95,000 Cash & \$150,000 Federal) to \$487,964 (\$95,000 Cash & \$392,964 Federal)

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY 2005 Community Improvement Program, authorizing and appropriating funds in the amount of Fourteen Thousand Nine Hundred Ninety Three Dollars (\$14,993.00) for FY2005 CIP 411405 Project Safe Neighborhoods Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the United States Department of Justice to implement gun safety programming in City neighborhoods;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By adding:**

FY2005 411405 -- Project Safe Neighborhoods - \$14,993 Federal

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY2005 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for FY2005 CIP 610105 Second Street Mill Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to support the needed development and construction of affordable housing at the Family Mill at 394 Second Street estimated to cost approximately \$250,000 and;

WHEREAS, existing funds in at least that amount are available from Affordable Housing Trust Funds;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

- 1) **By decreasing:**  
Affordable Housing Trust Fund - \$150,000
- 2) **By increasing:**  
CIP 610105 Second Street Mill Project - \$150,000 Affordable Housing Trust Fund  
From \$450,000 (\$250,000 HOME & \$200,000 Affordable Housing Trust Fund)  
To \$600,000 (\$250,000 HOME & \$350,000 Affordable Housing Trust Fund)

Resolved, that this Resolution shall take effect upon its passage.

Q + 30



# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the 2005 CIP 710205 Public Works Infrastructure Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 3 contains all sources of Cash funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to provide funding for the Hands Across the Merrimack project; and

WHEREAS, funds in the amount of \$750,000 are available from the sale of the Canal Street Parking Garage;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By increasing:**

FY2005 CIP 710205 – Public Works Infrastructure - \$750,000 Cash  
from \$2,010,000 (\$1,710,000 Bond and \$300,000 Other) to \$2,760,000 (\$1,710,000 Bond; \$750,000 Cash and \$300,000 Other)

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Sixteen Thousand Dollars (\$16,000.00) for the 2005 CIP 811605 Valley Cemetery Improvement Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State, and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds from the Friends of The Valley Cemetery in the amount of \$16,000 for improvements to Valley Cemetery;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By adding:**

FY2005 CIP 811605 – Valley Cemetery Improvement Project - \$16,000 Other

Resolved, that this Resolution shall take effect upon its passage.

Q + 30

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## A RESOLUTION

"Authorizing the Finance Officer to Make Certain Budgetary Closings  
for the Year 2004."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- I. That the Finance Officer be and he is hereby authorized to make all necessary transfers, carry-forwards and closings, to balance the departmental accounts and all other accounts for the year 2004 and to submit to the Board of Mayor and Aldermen for their approval, at a future date, all such transfers, carry-forwards and closings executed by his department.
- II. Resolved that this resolution shall take effect upon its passage.

Q + 30

**To the Board of Mayor and Aldermen of the City of Manchester:**

The Committee on Administration/Information Systems respectfully recommends, after due and careful consideration that the Water Works and EPD Departments implement a system to accept electronic payments as outlined in the presentation by the Finance Department (enclosed herein), and that a \$3 convenience fee be charged for this service.

Respectfully submitted,

  
Clerk of Committee

R

*Finance Presentation  
Administration 6/14/04*

# Accepting Electronic Payments

Committee on Administration  
June 14, 2004

R

## Disclosure

- Accepting electronic payments is a matter of providing our constituents a convenient, 24/7 ability to access and pay for municipal services
- Accepting electronic payments will not result in reduced staff or a financial savings
- There is a cost to implementing and providing this service

R

## Recommended implementation

- Click2Gov for HTE interface
- Use third party for payment/bank processing
- Implement Water / EPD for on-line payments
- Provide for IVR (Interactive Voice Response)

R

## Recommended methods of payment

- Credit cards (Residential accounts only)
- Electronic checks
- Bank drafting for recurring payments

R



## Recommendation on convenience fees

- The staff recommends that a convenience fee not be charged
- Bank and processing fees will be absorbed within the revenue
- Convenience fee will be reviewed after six months

R

## Click2Gov

- Enables citizens and businesses to access government services and information at their convenience, online, 24 hours a day, seven days a week
- Provides self service for:
  - Viewing current/historical account information
  - Making payments/view past payments
  - Viewing consumption and service summary

[Http://click2gov.Hteinc.Com/](http://click2gov.Hteinc.Com/)

R

# Click2Gov

- Tax is already available for inquiries only

<http://www.manchesternh.gov/CityGov/Tax/Home.html>

R

## Implementation cost

– Click2Gov-license	\$24,605
– Click2Gov-Training	3,200
– Payment Set-up fees	5,500
– IVR	<u>20,000</u>
• Total Start-up costs	\$53,305

Amount to be 50/50 between EPD & Water

R

## Ongoing costs\*

- Water - approximately \$8,500
- EPD - approximately \$7,500

\* Based on an estimated usage of 5%

R

# Implementation schedule

120 Days after approval

R

Questions ?

R

## To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinances:


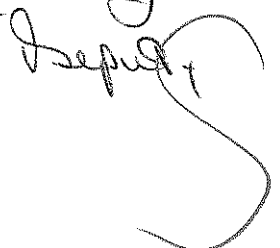
“Amending Chapter 130: General Offenses of the Code of Ordinances of the City of Manchester by repealing Section 130.10 Tattooing in its entirety.”

“Amending the Zoning Ordinance of the City of Manchester to include a new use group category for Tattoo Parlors, inserting changes to Table 5.10, adding supplementary regulations for tattoo parlors, and providing for location restrictions so as to prohibit such parlors within 800 feet from each other and not less than 500 feet from certain uses and districts.”

“Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by adding an additional area to Residential Parking Permit Zone #1.”

ought to pass.

Respectfully submitted,

  
Clerk of Committee 



# City of Manchester New Hampshire

*In the year Two Thousand and TWO*

## AN ORDINANCE

"Amending Chapter 130: General Offenses of the Code of Ordinances of the City of Manchester by repealing Section 130.10 Tattooing in its entirety."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend Chapter 130: General Offenses of the Code of Ordinances of the City of Manchester as enacted on October 2, 1962 by repealing Section 130.10 Tattooing in its entirety.
- II. This ordinance shall take effect upon passage.

S

# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## AN ORDINANCE

"Amending the Zoning Ordinance of the City of Manchester to include a new use group category for Tattoo Parlors, inserting changes to Table 5.10, adding supplementary regulations for tattoo parlors, and providing for location restrictions so as to prohibit such parlors within 800 feet from each other and not less than 500 feet from certain uses and districts."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:


Amending the Zoning Ordinance of the City of Manchester by revising sec. 5.10 and article 8 as follows:

1. Section 5.10 Table of Principal Uses. Under use H-6 Services – Personal, Business, and Repair add number 12 Tattoo Parlors, and insert a "P" in the column labeled "CBD" Central Business District, a "P" in the column labeled "B-2" General Business and insert a dash (-) in all other zoning district columns; also add reference number 8.06 in the Supplementary Regulations Column.
2. Article 8 Supplementary Regulations for Specific Uses, Section 8.06 – delete the title "[Reserved]" and replace it with the following:

8.06 Tattoo Parlors

  - A. Location Restrictions. Tattoo parlors shall be subject to all regulations, requirements and restrictions for the zone in which the tattoo parlor is permitted and shall be subject to the following distance requirements:
    1. No tattoo parlor shall be permitted within 800 feet of another tattoo parlor, and no other tattoo parlor shall be permitted within a building, premise, structure or any other facility that contains another tattoo parlor;
    2. No tattoo parlor shall be permitted within 500 feet from the exterior wall of a residential structure existing in a Residential zoning district (Designated "R-"); or
    3. "Civic" zoning district boundary line (Designated "C-").
  - B. Measure of Distance. The distancing requirements above shall be measured in a straight line, without regard to intervening structures, from the property line of any site above (unless otherwise specified) to the closest exterior wall of the tattoo parlor.
3. Change Table of Contents, Article 8, Section 8.06 by deleting the title "[Reserved]" and replacing it with "Tattoo Parlors".

This ordinance shall take effect upon passage.



# 5.10 TABLE OF PRINCIPAL USES

PRINCIPAL USES P - Permitted -- Not Permitted CU - Conditional Use by the Planning Board SE - Special Exception by the ZBA		RESIDENTIAL						BUSINESS				INDUSTRY/ R & D		MIXED USE		CIVIC		SUPPLEMENTARY
		Suburban	One Family	One Family	Two Family	Suburban	Urban	Multifamily	Neighborhood	General	Central Business District	General Industrial	Research Park	RDV	Amoskang Millyard Mixed Use	C-1	Hospital	
Use No.	Zoning District:	R-S	R-1A	R-1B	R-2	R-SM	R-3	B-1	B-2	CBD	IND	RP	RDV	AMX	C-1	C-2	CV	
<b>H-6 SERVICES - PERSONAL, BUSINESS &amp; REPAIR</b>																		
7	Funeral parlors and crematories	--	--	--	--	--	SE	CU	P	--	--	--	P	--	SE	--	--	--
8	Industrial launderers, dyers, linen/uniform supply	--	--	--	--	--	--	--	--	P	P	--	P	P	--	--	--	--
9	Large appliance repair, furniture repair or upholstery shop	--	--	--	--	--	--	CU	P	--	CU	--	P	CU	--	--	--	--
10	Equipment rental and leasing	--	--	--	--	--	--	--	P	--	CU	--	P	--	--	--	--	--
11	Business equipment repair and maintenance	--	--	--	--	--	--	P	P	P	--	--	CU	P	--	--	--	--
12	Tattoo Parlors	--	--	--	--	--	--	--	--	P	--	--	--	--	--	--	--	8.06
<b>I. MOTOR VEHICLE SALES, RENTAL AND RELATED SERVICES</b>																		
1	Sale or rental of motor vehicles including autos and small trucks, motorcycles and snowmobiles including incidental repair and sale of parts	--	--	--	--	--	--	--	P	CU	--	--	P	--	--	--	--	8.17
2	Sales or rental of boats, trailers and motor homes and incidental sales of related equipment and repair services	--	--	--	--	--	--	--	P	--	--	--	P	--	--	--	--	8.17
3	Large truck or heavy equipment sales, rental or repair	--	--	--	--	--	--	--	CU	--	CU	--	P	--	--	--	--	8.17 Also: Not permitted within the IND areas outside of the I-293/I-93 beltway.
4	Automotive repair	--	--	--	--	--	--	--	P	--	CU	--	P	--	--	--	--	8.17 Also: Not permitted within the IND areas outside of the I-293/I-93 beltway.
5	Automotive service station	--	--	--	--	--	--	CU	P	CU	CU	--	P	--	--	--	--	8.17 Also: Not permitted within the IND areas outside of the I-293/I-93 beltway.

# City of Manchester New Hampshire

*In the year Two Thousand and* **FOUR**

## AN ORDINANCE

"Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by adding an additional area to Residential Parking Permit Zone #1."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amending Section 70.55, Residential Permit Parking of the Code of Ordinances by renumbering Section 70.55 (D)(1) as follows:

(D) Residential Parking Permit Zones. The following areas are hereby designated as the Residential Parking Permit Zones:

(1) Residential Parking Permit Zone #1.

(a) Area consisting entirely of The Amoskeag Corporation Housing Historic District (as defined in the Manchester Zoning Ordinance) which is an area bounded generally by Mechanic Street on the north, Pleasant Street on the south, Franklin Street on the east, and Canal Street on the west, but not to include Franklin Street and Canal Street. The north side of Mechanic Street and the south side of Pleasant Street shall not be include in the program.

II. Amending Section 70.55, Residential Permit Parking of the Code of Ordinances by adding a new section (b) as follows:

(b) Bedford Street from Pleasant Street on the north to Granite Street on the south.

III. This Ordinance shall take effect upon its passage and when duly posted.

S

June 20th.2004

Honorable Robert A. Baines  
Mayor, City of Manchester  
One City Hall Plaza  
Manchester, NH03102

Greetings Mr. Mayor!

When I accepted reappointment to the Zoning Board of Adjustment in 2002, it was to allow you time to appoint qualified individuals willing to dedicate their time and services as alternates, and eventually, sitting members. With Ray Clement, Colin Egan and Daniel Goonan in place, the board is being well served, it's time for me to move on. I am submitting my resignation effective immediately.

Regards / A Bientot!

Andy Verville

PS; Appreciated your speech at "Memorial High School Graduation" Especially the mention to those going into the military. It was well deserved and timely".

7



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Milliard Design Review Committee

July 13, 2004

Honorable Robert A. Baines, Mayor  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101

Re: SNHPC

Dear Mayor Baines:

Please be advised that, at their meeting of June 24, 2004, the Planning Board voted unanimously to recommend to the Board of Mayor and Aldermen that Raymond P. Clement be re-nominated to serve on the Southern New Hampshire Planning Commission. Mr. Clement's term would expire on June 30, 2008.

Sincerely,

Pamela H. Goucher, AICP  
Deputy Planning Director

8



Southern New Hampshire Planning Commission

438 Dubuque Street • Manchester, New Hampshire 03102-3546

Telephone (603) 669-4664 • Fax (603) 669-4350

May 14, 2004

Mr. Robert MacKenzie  
Director of Planning  
City Planning Board  
One City Hall Plaza  
Manchester, NH 03101

Dear Bob:

Our records indicate that the terms of Raymond P. Clement and Alderman Henry R. Thibault, as Manchester's representative to the Southern New Hampshire Planning Commission will expire on June 30, 2004.

The terms of all of the aforementioned individuals, if they are reappointed, or those of their successors, will be for a period of four (4) years, to expire on June 30, 2008.

New Hampshire RSA 36:46 III provides that nominations of representatives to regional planning commissions be made by the Planning Board, and that appointments be made by the Board of Mayor and Aldermen. By copy of this letter, I will notify Leo Bernier, City Clerk, of this procedure.

We would appreciate receipt of a written notice of this appointment for our files.

Very truly yours,

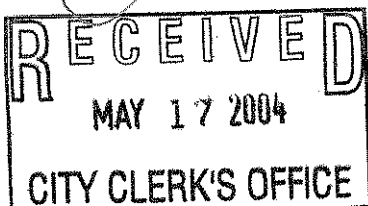
SOUTHERN NEW HAMPSHIRE  
PLANNING COMMISSION

M. N. Sharma  
Executive Director

MNS:njh

cc: Ald. Henry R. Thibault  
Raymond P. Clement  
Leo Bernier

8



# City of Manchester New Hampshire

*In the year Two Thousand and TWO*

## AN ORDINANCE

"Amending Chapter 130: General Offenses of the Code of Ordinances of the City of Manchester by repealing Section 130.10 Tattooing in its entirety."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend Chapter 130: General Offenses of the Code of Ordinances of the City of Manchester as enacted on October 2, 1962 by repealing Section 130.10 Tattooing in its entirety.
- II. This ordinance shall take effect upon passage.

14



# City of Manchester New Hampshire

*In the year Two Thousand and Four*

## AN ORDINANCE

"Amending the Zoning Ordinance of the City of Manchester to include a new use group category for Tattoo Parlors, inserting changes to Table 5.10, adding supplementary regulations for tattoo parlors, and providing for location restrictions so as to prohibit such parlors within 800 feet from each other and not less than 500 feet from certain uses and districts."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester,  
as follows:

Amending the Zoning Ordinance of the City of Manchester by revising sec. 5.10 and article 8 as follows:

1. Section 5.10 Table of Principal Uses. Under use H-6 Services – Personal, Business, and Repair add number 12 Tattoo Parlors, and insert a "P" in the column labeled "CBD" Central Business District, a "P" in the column labeled "B-2" General Business and insert a dash (-) in all other zoning district columns; also add reference number 8.06 in the Supplementary Regulations Column.
2. Article 8 Supplementary Regulations for Specific Uses, Section 8.06 – delete the title "[Reserved]" and replace it with the following:  
  
8.06 Tattoo Parlors
  - A. Location Restrictions. Tattoo parlors shall be subject to all regulations, requirements and restrictions for the zone in which the tattoo parlor is permitted and shall be subject to the following distance requirements:
    1. No tattoo parlor shall be permitted within 800 feet of another tattoo parlor, and no other tattoo parlor shall be permitted within a building, premise, structure or any other facility that contains another tattoo parlor;
    2. No tattoo parlor shall be permitted within 500 feet from the exterior wall of a residential structure existing in a Residential zoning district (Designated "R-"); or
    3. "Civic" zoning district boundary line (Designated "C-").
  - B. Measure of Distance. The distancing requirements above shall be measured in a straight line, without regard to intervening structures, from the property line of any site above (unless otherwise specified) to the closest exterior wall of the tattoo parlor.
3. Change Table of Contents, Article 8, Section 8.06 by deleting the title "[Reserved]" and replacing it with "Tattoo Parlors".

This ordinance shall take effect upon passage.

14

# 5.10 TABLE OF PRINCIPAL USES

PRINCIPAL USES P- Permitted -- Not Permitted CU - Conditional Use by the Planning Board SE - Special Exception by the ZBA		RESIDENTIAL								BUSINESS				INDUSTRY/ R & D		MIXED USE			CIVIC		SUPPLEMENTARY  Supplementary Regulations Reference (refer to these sections of the Ordinance for specific standards applicable to the use)  Applicable to the use in any zoning district
		Suburban	One Family	One Family	Two Family	Suburban	Urban	Multifamily	Neighborhood	General	Central Business District	Ind./Industrial Park	Research Park	Redevelopment	Amusement Mill/yard	Institutional	Hospital	Conservation			
Use No.	Zoning District:	R-S	R-1A	R-1B	R-2	R-2SM	R-3	B-1	B-2	CBD	IND	RP	RDV	AMX	C-1	C-2	CV				
<b>II-6 SERVICES - PERSONAL, BUSINESS &amp; REPAIR</b>																					
7	Funeral parlors and crematories	--	--	--	--	--	SE	CU	P	--	--	--	P	--	SE	--	--	--			
8	Industrial laundriers, dyets, linen/uniform supply	--	--	--	--	--	--	--	--	P	P	--	P	P	--	--	--	--			
9	Large appliance repair, furniture repair or upholstery shop	--	--	--	--	--	--	CU	P	--	CU	--	P	CU	--	--	--	--			
10	Equipment rental and leasing	--	--	--	--	--	--	--	P	--	CU	--	P	--	--	--	--	--			
11	Business equipment repair and maintenance	--	--	--	--	--	--	P	P	P	--	--	CU	P	--	--	--	--	8.06		
12	Tattoo Parlors	--	--	--	--	--	--	--	--	P	--	--	--	--	--	--	--	--			
<b>I. MOTOR VEHICLE SALES, RENTAL AND RELATED SERVICES</b>																					
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2	Sales or rental of boats, trailers and motor homes and incidental sales of related equipment and repair services	--	--	--	--	--	--	--	P	--	--	--	--	P	--	--	--	--	8.17		
3	Large truck or heavy equipment sales, rental or repair	--	--	--	--	--	--	--	CU	--	CU	--	--	P	--	--	--	--	8.17 Also: Not permitted within the IND areas outside of the I-293/I-93 beltway.		
4	Automotive repair	--	--	--	--	--	--	--	P	--	CU	--	--	P	--	--	--	--	8.17 Also: Not permitted within the IND areas outside of the I-293/I-93 beltway.		
5	Automotive service station	--	--	--	--	--	--	CU	P	CU	CU	--	--	P	--	--	--	--	8.17 Also: Not permitted within the IND areas outside of the I-293/I-93 beltway.		

Handwritten signature or mark.

# City of Manchester New Hampshire

*In the year Two Thousand and* **Four**

## AN ORDINANCE

"Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by adding an additional area to Residential Parking Permit Zone #1."

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II. Amending Section 70.55, Residential Permit Parking of the Code of Ordinances by adding a new section (b) as follows:

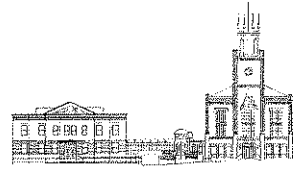
(b) Bedford Street from Pleasant Street on the north to Granite Street on the south.

III. This Ordinance shall take effect upon its passage and when duly posted.

14



## CITY OF MANCHESTER Board of Aldermen



July 13, 2004

The Honorable  
Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

Dear Colleagues,

I am writing to again express my concerns regarding funding for resurfacing of streets and sidewalks where needed city wide.

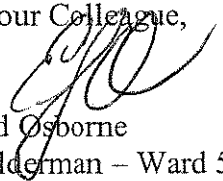
Although we have some funds set aside, \$550,000, earmarked from registration for paving each year I believe more is needed. Areas such as heavily traveled Mammoth Road between Lake Ave and Oakland Ave are still without a sidewalk, and this is not the only part of the City where these situations occur.

Although we have a 50/50 program for sidewalks it cannot meet our needs in all instances. I would like the Board to request the Committee on Community Improvement to look at the possibility of **earmarking \$300,000 each year** over and above the \$550,000 for resurfacing streets and an additional \$200,000 annually for sidewalks where needed. Whereas instead of a 45 year turn around on streets it would bring it down to approximately 29 years, which is still not adequate.

Your favorable consideration of my request would be appreciated.

This would help all of our wards. Let's give the taxpayers something for their dollar, if we don't do it now it will cost them twice as much in the future. Back 20 years ago when I was alderman we set aside \$800,000 to \$900,000 for paving. Twenty years later we can't even set aside \$300,000. Hello! We have been attracting new growth and population in our City yet our streets and sidewalks are in deplorable condition and have been for many years. This is not showing good management of our city and is an eyesore and distraction of what we are trying to accomplish. It's time to "re-prioritize." Thank you for your understanding in this matter. I would appreciate your initials for approval of this request for which I am sure you agree. Let's put this behind us and get it accomplished once and for all.

Your Colleague,

  
Ed Osborne  
Alderman – Ward 5

PLEASE INITIAL IN SUPPORT OR OPPOSITION OF THIS REQUEST.

SUPPORT

OPPOSE

ALDERMAN ROY.....

ALDERMAN GATSAS.....

ALDERMAN GUINTA.....

ALDERMAN SYSYN.....

ALDERMAN OSBORNE.....

ALDERMAN PORTER.....

ALDERMAN SHEA.....

ALDERMAN DEVRIES.....

ALDERMAN GARRITY.....

ALDERMAN SMITH.....

ALDERMAN THIBAULT.....

ALDERMAN FOREST.....

ALDERMAN LOPEZ.....

ALDERMAN O'NEIL.....

*EJO*

18



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

June 23, 2004  
#04-080

The Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

**Re:** *Alderman Osborne's  
Proposal for Additional Funding*

Dear Aldermen:

It is my understanding that Alderman Osborne is requesting additional street resurfacing and sidewalk construction funds. The Department of Public Works supports any proposal, which will provide more funding to address the deteriorating conditions of Manchester's streets. As you know, we have been advocating for a greater allocation of funds for resurfacing in order to improve the condition of our public roadways. Additionally, we support any proposal that will provide more funds for sidewalk construction in the City. Sidewalk construction programs providing improved pedestrian access and safety along our streets are extremely popular by the residents of Manchester. As traffic volumes continue to grow, interest in sidewalk construction programs also grow.

Your consideration of Alderman Osborne's proposal is appreciated.

Very truly yours,

Frank C. Thomas, P.E.  
Public Works Director

/c

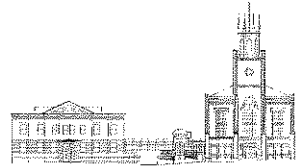
cc: Alderman Ed Osborne

RECEIVED  
MANCHESTER CITY CLERK  
04 JUN 24 PM 2:44

18



## CITY OF MANCHESTER Board of Aldermen



July 15, 2004

The Honorable Board of Mayor  
and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

Dear Colleagues:

In anticipation of the completion of the Brown-Mitchell Playground project later this year, I am respectfully requesting the name of the playground and ballfield be named in honor of two of Ward 9's former aldermen. Specifically, I am requesting that *these areas in Brown-Mitchell Park* be named as follows:

Peter Burkush Ballfield  
Robert J. Pariseau Playground  
at  
Brown-Mitchell Park

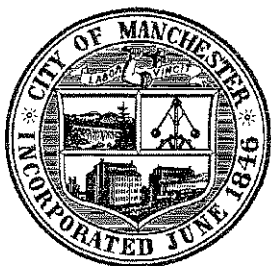
Both Mr. Burkush and Mr. Pariseau are individuals who have devoted numerous years of service to the City. As former aldermen, Mr. Burkush served for a total of 18 years, while Mr. Pariseau served a total of 14 years. These gentlemen not only served the City's community in their capacity as Aldermen but both have also served on numerous boards and commissions be it at the state or municipal levels.

It is a fitting tribute to these two community leaders for their unselfish service that the ballfield and playground be named in their honor. If the Board concurs with this request plans for a formal dedication ceremony to be held in mid to late September will begin.

Your favorable consideration is greatly appreciated.

Sincerely,

Michael D. Garrity  
Alderman – Ward 9



**CITY OF MANCHESTER**  
**Parks, Recreation & Cemetery Department**

625 Mammoth Road  
Manchester, NH 03104-5491  
(603) 624-6565 Administrative Office  
(603) 624-6514 Cemetery Division  
(603) 624-6569 Fax

**COMMISSION**

George "Butch" Joseph, Chairman  
Steve Johnson, Clerk  
Michael Worsley  
Joseph Sullivan  
Sandra Lambert  
Ronald Ludwig, Director

July 13, 2004

Board of Mayor & Aldermen  
One City Hall Plaza  
Manchester, NH 03101

**Re: Parks Facilities Improvement Program CIP #510005**

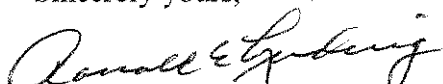
Dear Members of the Board:

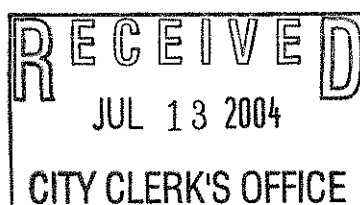
In the proposed FY-2005 CIP budget, the above referenced project has a \$150,000 appropriation for the Brown-Mitchell Playground project. We would like to request authorization to proceed with this project, so that the playground equipment can be ordered.

There is a considerable lead-time for delivery of the equipment, and this approval will allow us to have the equipment available for installation in September. We currently have a contractor working on other playground projects in the City and it is our intention to amend their contract to include this work.

We would appreciate an approval by the Board of Mayor and Aldermen, so that we can complete the project by early fall. This would allow the residents to enjoy the new playground before the winter season.

Sincerely yours,

  
Ronald E. Ludwig, Director



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# CITY OF MANCHESTER

## OFFICE OF THE MAYOR

Robert A. Baines  
Mayor


One City Hall Plaza

Manchester, NH 03101-1932

Phone: 603.624.6500 (V/TTY)

Fax: 603.624.6576

Memo to: Honorable Board of Mayor and Alderman

From: William J. Jabjiniak   
Destination Manchester Coordinator

Subject: CDFA Financing for Riverwalk

Date: July 13, 2004

I am writing to request approval from the Board to transfer Community Development Finance Authority (CDFA) funds originally allocated for Phase III of the Riverwalk Development plan to the "Hands Across the Merrimack" pedestrian bridge, which is known as Phase 1C.

If you recall the City received two hundred-sixty thousand dollars (\$260,000) from the sale of tax credits for Phase 3 of the Riverwalk, which is known as the "Granite Street Gateway." Since we have not allocated any additional funding for Phase 3 of the project a request from "The Hands Across the Merrimack" group has been made to transfer these funds to Phase 1C.

Phase 1C is moving forward with funding which compliments the new stadium and Riverfront Development project already underway. This link will also provide public bike and pedestrian access to existing ways on the East and West sides of Manchester bringing these communities together.

I believe the reallocation of funds is a vital step in successfully completing this link between the East and West sides. I appreciate your time and considerations of this request.

Cc: Mayor Baines  
Bob MacKenzie





**City of Manchester  
Office of the City Solicitor**

One City Hall Plaza  
Manchester, New Hampshire 03101  
(603) 624-6523 Fax (603) 624-6528  
TTY: 1-800-735-2964  
Email: [solicitor@ci.manchester.nh.us](mailto:solicitor@ci.manchester.nh.us)

Thomas R. Clark  
City Solicitor

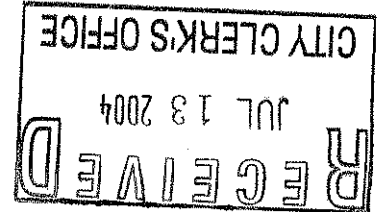
Thomas I. Arnold, III  
Deputy City Solicitor

Daniel D. Muller, Jr.  
Kenneth R. Bernard  
Michele A. Battaglia  
Marc van Zanten

July 13, 2004

Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

**Re: Proposed McIninch Gallery Lease**



Dear Honorable Board Members:

On May 18, 2004, the Board accepted the report of the Committee on Lands and Building that a lease between the City and the Manchester Artists' Association be approved. Subsequent to that approval, the Manchester Artists' Association has requested certain revisions to the approved lease. Many of those have been in the nature of clarifications of existing language. However, the Association has requested two substantive revisions to the lease which require the approval of the Board to become effective. Accordingly, my office requests that the Board act upon the two proposed changes set forth below.

First, under the current terms, the Association agrees to indemnify the City for injuries arising from its use of the lease premises. The Association had originally requested that the lease be amended such that the City would indemnify it for claims arising from the use of the so-called common areas of 1528 Elm Street. Staff has objected to the same. As an alternative to that proposal, the Association would propose that its indemnification of the City be limited to the amount of the insurance required of it under the lease. Specifically, under the lease, the Association, among other things, must carry "[c]omprehensive general liability insurance written on occurrence form, including completed operations coverage, personal injury liability coverage and products liability coverage" with minimum limits of liability being \$1,000,000 each occurrence, \$2,000,000 in the aggregate combined single limit for bodily injury and property damage liability, and \$1,000,000 annual aggregate personal injury liability. This compromise proposal is acceptable to both this office and the Risk Manager. As a non-profit entity, the Association's assets are very limited and, therefore, as a practical matter, any recovery from the Association under the indemnification provision would effectively be limited to the amount of the insurance.

Second, the Association requests that the term of the lease be increased from one to three years. Both parties have the authority to terminate the lease with thirty days

22

notice and, as such, the proposed change in the term would be of little practical effect from the City's perspective.

Thank you for your attention to this matter. If you have any questions, please feel free to call me at 624-6523.

Very truly yours,

*Daniel D. Muller Jr.*

Daniel D. Muller, Jr., Esquire

Cc: Harry Ntapalis, Risk Manager  
John Bisson, Esquire

*22*

## LEASE AGREEMENT

This lease agreement is entered into on \_\_\_\_\_, 2004 between the City of Manchester, with a principal business address of One City Hall Plaza, Manchester, New Hampshire (hereinafter, the "Lessor") and the Manchester Artist Association, a non-profit organization with a principal address of P.O. Box 636, Manchester, New Hampshire 03105 (hereinafter, the "Lessee").

### RECITALS

The Lessor is the owner of real property located at 1528 Elm Street, Manchester, New Hampshire, which includes the McIninch Family Gallery.

The Lessee desires to lease the McIninch Family Gallery located at 1528 Elm Street, Manchester, New Hampshire for the purposes of displaying art therein.

In consideration of the matters described above, and of the mutual benefits and obligations set forth in this agreement, the parties agree as follows:

### SUBJECT OF LEASE; INGRESS AND EGRESS; PURPOSE

The Lessor leases to the Lessee the portion of the building located at 1528 Elm Street, Manchester, New Hampshire known as the McIninch Family Gallery (hereinafter, the "Premises"). The Lessee shall also have the right of ingress and egress through the entrance located on Elm Street and halls and corridors connecting said entrance and the Premises. The Lessee shall have the same rights as any member of the public to use the commons areas of the building located at 1528 Elm Street and of land upon which it is situated, including any parking spaces located thereon. The Lessee shall use the Premises only for the purpose of an art gallery.

### RENT; TERM OF LEASE

For the payment of one dollar (\$1) by the Lessee to the Lessor upon the effective date of this lease agreement and other valuable consideration, the Lessor agrees to lease to the Lessee the Premises for the period of one year from \_\_\_\_\_, 2004 to \_\_\_\_\_, 2005.

### DONATION TO ART FUND

The Lessee shall make a donation to the Lessor in the sum of five hundred dollars (\$500) for the Lessor's Art Fund at the Lessor's Finance Department, One City Hall Plaza, Manchester, New Hampshire on or before \_\_\_\_\_, 2004. Subsequent donations by the Lessee shall be made on the \_\_\_\_\_ of each month for the term of this lease, shall be in the sum of five hundred dollars (\$500), and shall be made at the same place as identified above. All donations shall be subject to the requirements of

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Code of Ordinances for the City of Manchester, N.H., §32.034 for the acceptance of donations.

#### TAXES, UTILITIES, AND REPAIRS

The Lessor shall be liable for any taxes assessed against the Premises and for payment of all utility services, save telephone, internet, cable, or similar communication utilities which shall be the responsibility of the Lessee.

The Lessee shall, at its own expense, maintain the Premises in good condition and keep the Premises clean. The Lessor shall not be responsible for furnishing janitorial or cleaning services to the Premises. The Lessee shall be liable for all repairs to the Premises which may arise from its use, possession, or operation of the Premises. Assuming that the repair is not necessitated by the Lessee's conduct, the Lessor shall otherwise be liable for repairs to the Premises, including, but not limited to, the repair to systems, like HVAC, which serve the entirety of the building at 1528 Elm Street and to structural elements and the exterior of the building at 1528 Elm Street.

#### IMPROVEMENTS; SIGNS

With the exception of unattached movable fixtures, the Lessee shall obtain the written consent of the Lessor prior to making any alterations, additions, or improvements to the Premises. With the exception of unattached movable fixtures, any such alterations, additions, or improvements shall become the property of the Lessor upon the termination or expiration of this agreement.

Except on the Premises, the Lessee shall not post or exhibit or allow to be posted or exhibited signs, advertisements, posters, or the like in any portion of the building at 1528 Elm Street or on the Lessor's property without the prior written consent of the Lessor.

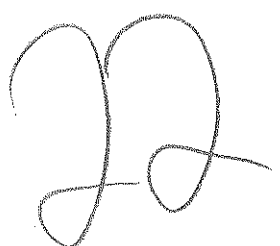
#### RULES AND REGULATIONS

The Lessee agrees to abide by the rules and regulations of the building in which the Premises is located, as they may be amended from time to time. The Lessee shall comply with all laws of the United States, the State of New Hampshire, and the City of Manchester which may be applicable to the Premises.

#### SUBLEASES

The Lessee is prohibited from subletting any or all of the Premises without the prior written consent of the Lessor.

#### INDEMNIFICATION

A handwritten signature in dark ink, consisting of a large, stylized 'B' followed by a loop and a horizontal stroke.

The Lessee agrees that the Lessor, its employees, agents, officers, and servants shall not be liable for any loss, damage, injuries, or other casualty of whatsoever kind and by whomsoever caused, to the person or property of anyone, including the Lessee, arising out of or resulting from the Lessee's use, possession, or operation of the Premises, or from the installation, existence, use, maintenance, condition, repair, alteration, or removal of any equipment thereon. Lessee hereby agrees to indemnify and hold harmless the Lessor, its employees, agents, officer, and servants from and against all claims for such loss, damage, injury, or other casualty.

## INSURANCE

The Lessor agrees to maintain property insurance with respect to the Premises, at such levels it deems appropriate, for the term of the lease; provided however, such insurance shall not cover any personal property of the Lessee or of third party who displays his or her work or otherwise stores personal property on the Premises.

The Lessee agrees to carry and maintain the following insurance for the term of this lease:

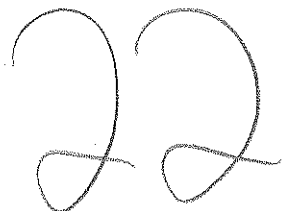
A. Comprehensive general liability insurance written on occurrence form, including completed operations coverage, personal injury liability coverage and products liability coverage. The minimum limits of liability carried on such insurance shall be \$1,000,000 each occurrence, \$2,000,000 in the aggregate combined single limit for bodily injury and property damage liability, and \$1,000,000 annual aggregate personal injury liability.

B. Liquor liability insurance, if applicable, with a minimum limit of \$1,000,000 each claim.

C. Automobile liability insurance, if applicable, for owned, non-owned, and hired vehicles with limits of \$1,000,000 each accident, combined single limit for bodily injury and property damage.

D. Workers' compensation insurance, if applicable, with statutory coverage, including employer's liability insurance.

Insurance companies utilized must be admitted to do business in the State of New Hampshire or be on the State of New Hampshire Insurance Commissioner's list of approved non-admitted companies and shall have a rating of "A" or better in the current edition of Best's Key Rating Guide. Lessee shall furnish certificate(s) of the above-referenced insurance to the City of Manchester within fourteen (14) days from the date of this agreement and, with respect to renewals of current insurance policies, at least thirty (30) days in advance of each renewal date. Such certificates shall name the City of Manchester as an additional insured, except in the case of workers' compensation insurance.



In addition, the Lessee shall be responsible to obtain any insurance covering its property on the Premises. The Lessee also agrees that it shall advise any third party displaying works or otherwise storing personal property on the Premises in writing that he or she is responsible for procuring insurance for his or her property or otherwise assumes the risk in displaying his or her works on the Premises.

#### EMPLOYEES OR VOLUNTEERS OF LESSEE

Nothing in this agreement shall be construed to render employees or volunteers of the Lessee agents or employees of the Lessor. Nothing in this agreement shall be construed to make the Lessor liable for any obligation of the Lessee to its employees or volunteers.

The Lessee understands that the Lessor shall not furnish employees or staff unless otherwise provided for in this agreement.

#### GALLERY CONTENTS

The Lessee is solely responsible for the content of the artwork displayed on the Premises during the term of this agreement. Furthermore, the Lessee agrees to indemnify and hold the Lessor, its employees, officers, agents, and servants harmless with respect to any claim arising from the content of the artwork displayed on the Premises.

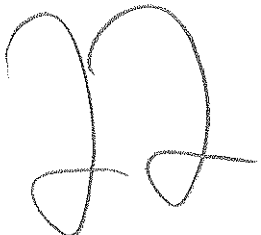
#### TERMINATION; WAIVER

Either party may terminate this Agreement with at least ninety (90) days written notice to the other party during the term of the agreement. In addition, the Lessor may terminate this agreement for failure to timely pay rent or other breach of the covenants and agreements set forth herein. In the event of a breach, the Lessor shall provide the Lessee with written notice of the breach and allow the Lessee ten (10) days to cure the same, unless the breach endangers the public health or safety or the Lessor's property, in which case, the Lessor may take immediate action to mitigate or eliminate the risk to the health, safety, or property.

The Lessor's pursuit of any of the remedies provided herein shall not constitute a waiver of any other remedy available to the Lessor under this agreement, the law, or equity. The Lessor's waiver of any breach in one instance shall not constitute a waiver of any other breach, including a subsequent breach of the same covenant or duty. Forbearance or omission by the Lessor in enforcing any of its remedies upon the Lessee's breach shall not constitute a waiver of any of its remedies.

#### GOVERNING LAW

This agreement is governed by the laws of the State of New Hampshire

A handwritten signature in dark ink, consisting of a large, stylized 'M' followed by a horizontal line and a small loop.

ENTIRE AGREEMENT; MODIFICATION

This agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent such are incorporated herein.

Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be in writing and signed by both parties.

IN WITNESS WHEREOF, the City of Manchester has caused this lease to be executed in its name and on its behalf by Robert A. Baines, its Mayor, this \_\_\_\_ day of \_\_\_\_\_, 2004.

Signed  
in the presence of:

CITY OF MANCHESTER

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Robert A. Baines,  
Its Mayor

IN WITNESS WHEREOF, the Manchester Artist Association has caused this lease to be executed in its name and on its behalf by Sue Ritze, its President, this \_\_\_\_ day of \_\_\_\_\_, 2004.

Signed  
In the presence of:

MANCHESTER ARTIST  
ASSOCIATION

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Sue Ritze,  
Its President

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**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

James E. Connolly, Jr.  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Edward J. Beleski  
Peter Favreau

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

June 15, 2004

Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza  
Manchester, New Hampshire 03101

**Attn.:** Mr. Leo R. Bernier, City Clerk

**Re:** *"Household Hazardous Waste Collection Project"*  
*Fall 2004*

Dear Committee Members:

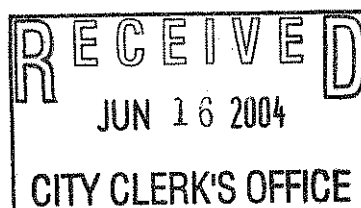
Please be informed that the Department of Highways is proposing to conduct another "Household Hazardous Waste Collection Project" this fall. We have selected **Saturday, October 9, 2004** as the date for collection. The collection site will be set up at the Drop-Off Facility on Dunbarton Road and household hazardous wastes will be accepted between the hours of 9:00 AM and 2:00 PM.

Also be informed that the City is eligible for up to \$22,000.00 in state hazardous waste clean-up fund monies from the State of New Hampshire, Department of Environmental Services, Waste Management Division for the above referenced program.

We hereby request your authorization to accept the aforementioned funds and to enter into a contract with the NH Department of Environmental Services, Waste Management Division for the same. We further request that the Public Works Director be authorized to execute any documents that may be necessary for this contract. An original, notarized "Certificate of Authority" will be necessary for the State.

Very truly yours,

Frank C. Thomas, P.E.  
Public Works Director





**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

June 17, 2004  
#04-078

The Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

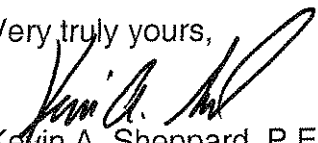
**Re:** *Renaming of Manhattan Lane to Harry Theo Lane*

Dear Board Members:

This is to inform you that at the Highway Commission Meeting held on June 7<sup>th</sup>, the Commission voted to approve the referenced name change (see attached request). The section of Manhattan Lane to be renamed is from Auburn St. northerly to Cedar Street.

The Police, Fire, Planning and Traffic Departments have been contacted and all had no concerns. Unless otherwise directed by the Board, the name change will become effective August 1<sup>st</sup>. I am available to address any comments you may have on this matter.

Very truly yours,

  
Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/c

cc George N. Copadis, President  
Chief John Jaskolka  
Chief Joseph Kane  
Robert MacKenzie  
Thomas Lolicata

RECEIVED  
MANCHESTER CITY CLERK  
04 JUN 18 PM 5:50

24



# ST. GEORGE GREEK ORTHODOX CATHEDRAL



Mr. Frank Thomas, Director  
Manchester Highway Department  
227 Maple St.  
Manchester NH 03103

Dear Frank,

I have had a request from the family of the late Harry Theodosopoulos regarding the renaming of the street *Manhattan Lane* to *Harry Theo Lane*. On behalf of the family and the St. George Greek Orthodox Community we respectfully request your consideration of this action.

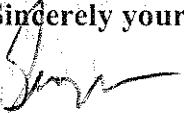
Harry was a great contributor to the City of Manchester and to the St. George Community. He served on several non-profit organizations in the city including the Muscular Dystrophy Association and the 100 Club. He was the recipient of the Brotherhood of Christians and Jews in 1967.

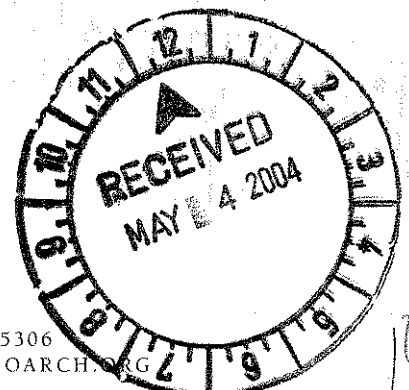
He served on the Board of Directors at St. George Greek Orthodox Cathedral for five consecutive decades. He served as President of the Board of Directors for seven years. He also received the St. George Award and the Diocese Laity Award.

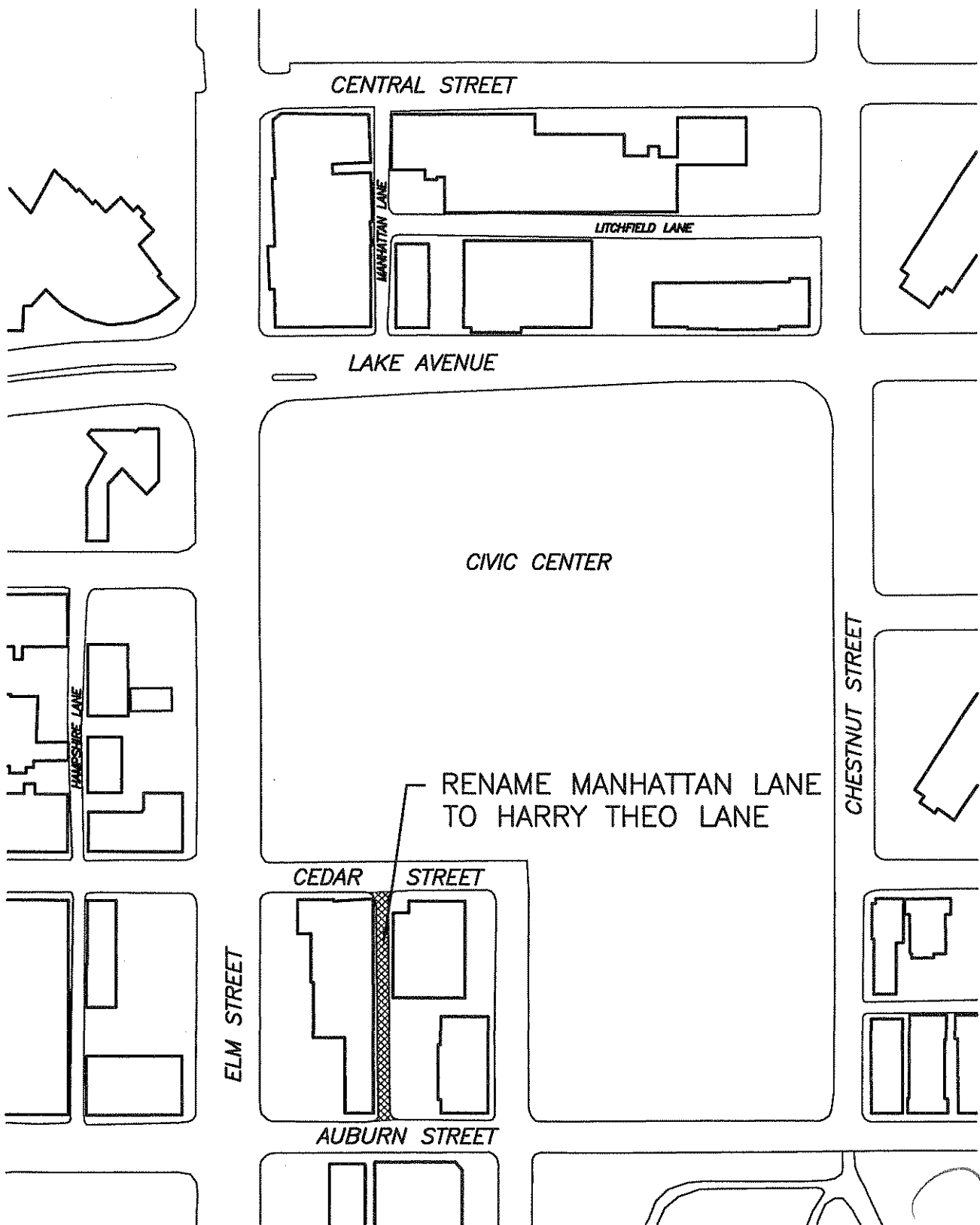
The reason we are requesting the change of name from *Manhattan Lane* to *Harry Theo Lane* is Manhattan Lane intersects with Auburn St. directly in front of Granite St. Fruit which Harry co-owned for the past 57 years. Harry was a great contributor to the Greater Manchester Community and this would be a fitting tribute to a man that dedicated his life to serving his family, his church, and his community.

Could you please bring this to the attention of the proper board of commission for their consideration? Thank you for your time and consideration.

Sincerely yours,

  
George N. Copadis  
President





HARRY THEO LANE  
MANCHESTER, NEW HAMPSHIRE  
JUNE, 2004



SCALE  
1" = 150'

June 25, 2004

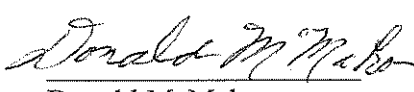
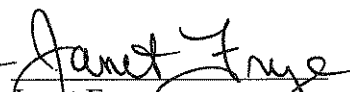

Board of Mayor and Aldermen  
C/O Leo R. Bernier, City Clerk  
Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

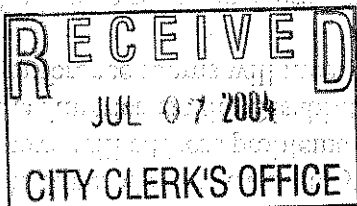
Dear Honorable Mayor and Aldermen:

We, the undersigned Selectmen of Ward 3, respectfully request moving the polling location from the Rines Center Art Gallery to downstairs in the Rines Center in the conference room. The move will address problems the Art Gallery had in meeting the State and Federal guidelines of the Americans with Disabilities Act (ADA). The new entrance of the polling location and conference rooms will meet these guidelines.

Your favorable consideration of this request will be greatly appreciated.

Sincerely,

		
Donald McMahon Selectman	Janet Frye Selectman	Edward Russell, Jr. Selectman



RECEIVED  
MANCHESTER CITY CLERK

'04 JUL 13 AM 10:03

July 8, 2004


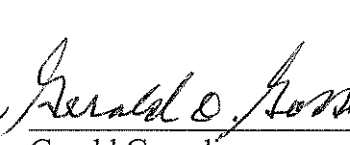
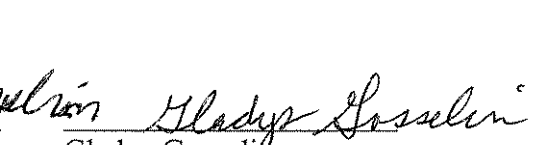
Board of Mayor and Aldermen  
C/O Leo R. Bernier, City Clerk  
Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

Dear Honorable Mayor and Aldermen:

We, the undersigned Selectmen of Ward 9, respectfully request moving the polling location from the Blessed Sacrament Church, 14 Elm Street to the Bishop Leo E. O'Neil Youth Center at 301 South Elm Street. The move will address problems Blessed Sacrament Church had in meeting the State and Federal guidelines of the Americans with Disabilities Act (ADA).

Your favorable consideration of this request will be greatly appreciated.

Sincerely,

		
Paulette Asselin Selectman	Gerald Gosselin Selectman	Gladys Gosselin Selectman

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**City Of Manchester  
Department of Highways  
Environmental Protection Division**

300 Winston Street  
Manchester, New Hampshire 03103-6826  
(603) 624-6595 Fax (603) 628-6234

**Commission**  
James E. Connolly, Jr.  
Chairman  
William F. Kelley  
Henry Bourgeois  
Peter Favreau  
Edward J. Beleski

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

July 13, 2004

The Honorable Board of Mayor and Aldermen  
1 City Hall Plaza  
Manchester, New Hampshire 03101

Re: Warrant for Sewer Charges Levy 2004, Period #1

Dear Board Members:

Please be advised that the Warrant for Sewer Charges encompassing all delinquent sewer rental charges from February 22, 2004 to May 21, 2004 in accordance with RSA:9 and 252:10 that are to be committed to the collector of taxes will be included on the agenda for July 20, 2004 meeting of the Board of Mayor and Aldermen. A clerk will submit the amount of said warrant at the time of the meeting.

Sincerely,

June George  
Business Service Officer

Jg

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City of Manchester  
New Hampshire

*In the year Two Thousand and* FOUR

AN ORDINANCE

“Establishing a special purchase procedure relating to the legal challenge  
to the Education Funding law”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester,  
as follows:

That notwithstanding the provisions of the Procurement Code or any other ordinance, the City acting through the Office of the City Solicitor may retain the services of the firm of Nixon, Raiche, Manning, Casinghino & Leach, PA to represent the City of Manchester in the legal challenge to SB 302-FN-LOCAL.

This ordinance shall take effect upon passage.

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**CITY OF MANCHESTER**  
*Chief Negotiator / Labor Contract Administrator*

One City Hall Plaza  
Manchester, New Hampshire 03101-4000  
Tel: (603) 624-6532 • Fax: (603) 624-6528



**MEMORANDUM**

To: Leo Bernier, City Clerk  
From: David Hodgen *DAH*  
Date: July 13, 2004  
Re: **Session with Board of Mayor and Aldermen, July 20, 2004**

Please schedule a strategy session with the Board of Mayor and Aldermen after the regular session on July 20, 2004 to discuss Union negotiations.

Information regarding this matter will be transmitted to the Board under separate cover.

DAH:jac  
Cc: Mayor Baines

*SD*

